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### Construction Research Series

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THE BANK OF WESTMINSTER AND
HYLAND PARK CONSTRUCTION CONTRACTS
AS ENGINEERING STUDENT CLASSROOM PROJECTS;
CONSTRUCTION PHASE

By Robert J. Bossa

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# Construction Engineering and Management Program

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University of Colorado

Department of Civil, Environmental, and Architectural Engineering Boulder, Colorado 20309

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THE BANK OF WESTMINSTER AND HYLAND PARK CONSTRUCTION CONTRACTS AS ENGINEERING STUDENT CLASSROOM PROJECTS; CONSTRUCTION PHASE

1.3:

By Robert J. Bossa

Presented to:

The Department of Civil, Environmental,
and Architectural Engineeering
The University of Colorado at Boulder
In Partial Fulfillment of the Requirements
for a Masters of Science Degree

The University of Colorado at Boulder

Boulder, Colorado

December 13, 1984

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This Report for the Master of Science Degree by

Robert J. Bossa

has been approved for the

Department of

Civil, Environmental, and Architectural Engineering

by

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Bossa, Robert J. (M.S., Civil Engineering)

The Bank of Westminster and Hyland Office Park Construction Contracts as Engineering Student Classroom Projects:

Construction Phase.

Employers often find that the recently hired engineering school graduate has difficulty in correlating the methodology and the technology learned in the class-room to actual construction projects. The following report attempts to help in tying together classroom work and an actual construction project.

Information for the report was provided by Walters Construction Management, Inc. The report describes an actual office building presently under construction. Portions of the report are intended to be used as narrative type lessons, other parts are to be used as laboratory problems.

The report focuses on the organizational structure of the construction firm and the contractual requirements of the construction firm. The text then analyzes selected portions of the project in order to explain why certain construction related procedures have been made.

Photographs of the construction phase of the project are presented. The photographs are intended to provide a pictorial history of the construction project.

Past reports on this project will be used along with this report to develop a complete, total construction project for classroom application.

This abstract is approved as to form and content.

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#### ACKNOWLEDGEMENTS

I would first like to thank the Bill Walters Company, specifically Mr. John Fox and Mr. David Metcalf of Walters Construction Management, Inc., who provided this construction contract to be used as a classroom project. The amount of time and costs expended by them and the firm is truly appreciated.

I would also like to thank Professor James Diekmann for his help and advice throughout this project.

#### INTRODUCTION

Within the scope of the undergraduate and graduate Civil and Architectural engineeering programs is the need to relate information from textbooks and classrooms to the actual construction industry. This report will attempt to bridge the gap between real world situations and the world of academics.

Walters Construction Management has agreed to 'et their organization and one of their current projects serve as a model for this report. The Bank of Westminster is under construction at the corner of 92nd Avenue and Sheridan Blvd. The bank project along with the organizational structure of Walters Construction Management will be studied and analyzed and results will give a realistic approach to future student assignments.

The objectives of this report are to study the construction phase of the Bank of Westminster and to tie it to specific graduate and undergraduate courses offered in the Construction Management field in the Department of Civil and Architectural Engineering. This report will study the development of the B.L. Walters company from the original corporate entity of Walters Construction Management and why this cooperation came into existence.

Management will be used as a reference for study in the Construction Management (CE 525) class. This will give the class a successful and working oganization to compare with the different organizational structures referred to in the classroom. Students will be able to discuss the advantages and disadvantages of this particular organization and compare their thoughts with the thoughts of members in the organization of Walters Construction Management. The class will be given the organizational structure and then discuss the formal and informal links of each department. Afterwards they can again compare their assumptions or results with those of the actual formal and informal links within Walters Construction Management.

By following one of the numerous subcontractors on this job students will experience the actual paper flow and contract related problems encountered during this project. This will be very effective in the Construction Contracts (CE '524) class when discussing effects of backcharging or how backcharging or changes in the plans will affect the subcontractor and his contract.

The use of time lapse photography will be used in the Construction Engineering I & II (CE 528 & CE 529) classes. Time lapse photography will show actual repetitive construction methods used on this project. The class will be able to analyze these methods and decide on

possible alternative solutions to these specific construction pradices.

Each classroom application will have packaged slides specifically for that module which will give a visual recording of the project at specific construction phases and will assist students in visualizing the project phase being discussed. The slides will encompass the project from the clearing of the site through the complete building.

#### PART I - PROJECT REPORT

## THE ORGANIZATION STRUCTURE AND THE CREATION OF WALTERS CONSTRUCTION MANAGEMENT

The B.L. Walters Corporation was formed approximately three years ago, in 1981, to the corporate level from the Walters Construction Management organization which was formed in 1974. The primary motivation for forming a full service development company from the traditional construction management firm was the desire of the Chief Executive Officer to have control over what was being developed and how that development was to be accomplished. Because of the objective to have complete control, Walters Construction Management expanded and became the Bill L. Walters Company.

This Corporation is comprised of numerous companies that handle the acquisition of the land, the development of the raw land, the management of the construction, the maintenance and management of the constructed building, the leasing of completed buildings, and a Chief Financial Officer to maintain all the accounting records of the B.L. Walters Company. The overall corporate structure is shown in Figure 1.

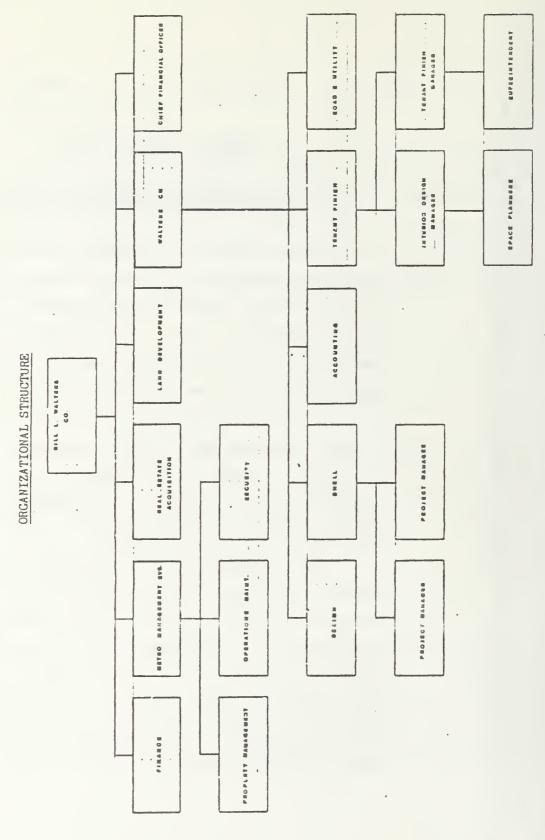


FIG. 1

This report will deal strictly with the construction management portion of the entire organization and will also touch upon the management/maintenance of a project once a project has been completed. The construction management part of B.L. Walters Company, hereafter referred to as Walters Construction Management, is a wholly owned subsidiary, and is divided into five areas. These areas are Architectural and Design, Shell Construction, Tenant Finish, Roads and Utilities, and Accounting.

Each of these separate areas operate on an armslength, semi-formal basis with the B.L. Walters Company.
At the head of Walters Construction Management is the
Vice President and General Manager who reports directly
to the President of B.L. Walters Company. The manager of
Shell Projects and the Manager of Tenant Finish, along
with the Manager of Road and Utilities, the Senior Architect and the Senior Accountant report directly to the
Vice President.

The structure of Walters Construction management makes it very clear that as the general contractor, Walters Construction Management will subcontract a great deal of the work. As an organization they do not maintain the personnel to do the majority of work that a General Contractor can. By maintaining their own Project Managers and Field Supervisors, Walters Construction Management maintains control of these projects. In the architectural area the design drawings may be produced

either by Walters or by outside designers. In the event that an outside designer is used, Walters Construction Management maintains control over the actual design, the design costs, and the design period.

During the design phase both the Shell Construction Department and the Tenant Finish Department are deeply involved in the design phase. All agreements between the various departments are at arms-length and there are written contracts between the various departments.

Tenant finish is one of the new areas created at Walters Construction Management because of the increased need for specialists to deal with tenants and getting them moved into their building. It is seen as one of the most important areas within the Walters Construction Management organization. At Walters Construction Management they recognized the need for this specialty and reorganized, creating Tenant Finish. The improvement of and a more receptive attitude toward tenant finish was seen as a bona fide plus in the renting of completed buildings and development of good customer relations. The Tenant Finish Department has become one of the biggest departments of Walters Construction Management. The Tenant Finish department is considered the income stream for Walters Construction Management. Working with the tenants and insuring their satisfaction is one of the biggest reasons for the success of Walters Construction

Management. To enhance the organization's credibility and to utilize the "one stop shopping" principal, a good Tenant Finish Department is essential to a successful company.

The goals of Tenant Finish are to give the customer complete satisfaction in their final spaces. Tenant Finish works very closely with the Design area and the Shell Construction area in the very beginning to alleviate problems with the customer's requests. Tenant Pinish Deartment is structured so that under the Manager of Tenant Finish there is an Interior Design Manager who, with the space planners assigned to him, will do the interior design for the tenant based on proven interior designs. The Interior Design Manager will incorporate into his designed spaces other options or additions that the customer may desire. Walters Construction Management builds typical office buildings thereby creating a quick, concise decisionmaking process of what will work in a specific building and what will not.

When the building is erected and weatherproof, the Project Managers for Tenant Finish, who with their own Field Supervisors, complete the interior portion of the building. The Project Manager for the Tenant Finish will maintain clear, concise records of what is being done to the interior of the building. With the typical building having more than one tenant, he will keep

records of what spaces are for what tenants and keep his field supervisors appraised of any changes in design or schedule. The Tenant Finish Department will also do some work for organizations other than Walters Construction Management. The amount of this work is minimal and only comes to approximately ten percent of the actual tenant finish work accomplished.

The Shell Construction part of the Walters
Construction Management organization is very similar to
the Tenant Finish Department. Under the Manager of Shell
Projects there are various Project Managers and in turn,
under the Project Managers are various Field Supervisors.

The Project Manager would be involved with the project from the very first design meeting through the tenant occupation of the building. During the initial design meeting the Project Manager will be there with the Architects and Designers so that when any questions arise about the design in conjunction with the actual construction, it can be answered quickly. The Project Manager also communicates with the various Consulting Engineers hired by the Design Department to help answer any questions that may come up about the Mechanical, Electrical, or Structural systems. The Project Manager would report directly to the Manager of Shell Projects with any problems that he could not solve informally with his counterpart in the Design area, Tenant Finish area, Accounting area, or Road and Utility area. The basic

philosophy of the entire organization is to solve any problem that may arise at the lowest possible level.

If the Project Manager can't solve a problem informally, he would move up his chain of command to the Manager of Shell Projects who will try to solve the problem at his level. If this is not possible then the Vice President and General Manager of Walters Construction Management will make the decision. Because of the informality and the close proximity of these various Managers and Project Managers it is infrequent that a problem can not be solved among the people involved.

In conclusion, the Walters Construction Management organization is a main part of a Design-Build organization that also incorporates the management/maintenance of the structure. The Walters Construction Management organization goes one step further than the Professional Construction Manager organization and not only designs and builds, but also leases, manages, and maintains the structures they erect. This keeps Walters a step ahead of their competition. Walters Construction Management controls the design, the design cost, and the design period but also maintains their credibility and their positive public image by catering to their customers not only in the construction phase, but afterwards in the moving in and leasing phase.

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# OBJECTIVES OF WALTERS CONSTRUCTION MANAGEMENT AS COMPARED TO THEORETICAL ORGANIZATIONS

In comparison with normal project delivery systems, Walters Construction Management is a combination of the Owner-Builder organization and the Professional Construction Management organization.

Theoretically, a Professional Construction Management organization combines three parties into a team consisting of the owner, designer, and construction manager in a non-adversary relationship. The construction manager worts closely with the owner and the designer from the beginning to the completion of the project. The construction manager does not normally perform construction work with his own forces or guarantee the overall cosm of the work. Once the budget is approved the construction manager monitors developments in schedules, quality requirements, and spending in order to maintain the objectives established in the beginning of the project. The construction manager advises and coordinates the procurement of any long lead materials or equipment. He will monitor the payments to subcontractors, the changes in contracts or any claims. In general, the construction manager monitors actual cost, schedules, and quality control.

Walters Construction Management does all of this, but is different in one very important aspect of the typical model. Walters Construction Management does not go out and bid on projects to manage; their projects are established down through the hierarchy of their chain of command. The Chief Executive Officer who is an architect by training, may want to develop land in accordance with members of an organization that he has an interest in, thereby creating the projects.

Walters' desire to maintain absolute control over their project is in line with the aims of the Owner-Builder organization. In theory, the owner is responsible for the design and construction of the project. The owner has the option of using his own work forces or to subcontract part or all of the work.

The Walters Construction Management organization is a Line and Staff Task Force. As shown in Figure 1 there is a distinct hierarchy and a designated chain of command. The hierarchy is designated only for those decisions that can't be resolved at lower levels in the organization. A strength of Walters Construction Management is the project orientation of the entire project team. One of the weaknesses, in theory, in a line and staff organization is that individuals may be troubled by the dual accountability to both a project and a functional boss.

Walters Construction Management is also structured somewhat as a Matrix Organization. The informal lines of the structure opens lines of communication at all levels and gives people the ability to talk with counterparts and maintain a knowledgeable and productive environment. Therefore, Walters construction Management is most definitely a Line and Staff Task Force, but with a little of the Matrix Organization added to help alleviate any communication problems.

In conclusion, the main objective of Walters Construction Management is to maintain absolute control over the project and to produce a product that is a marketable commodity.

# DIFFERENCES BETWEEN WALTERS CONSTRUCTION MANAGEMENT AND OTHER CONSTRUCTION MANAGERS

A major difference between Walters Construction Management and other developers is the "one stop shopping" approach. Not only will Walters Construction Management design the building, they will manage the interior finish, and will maintain the upkeep of the building and surrounding grounds. This is a major difference since most developers utilize a fragmented approach to the development of buildings.

A construction Manager who utilizes the fragmented approach will have someone come in who owns the
land and wants it developed. This manager may or may not
help find a designer that can design what the owner wants
on the land. Once the design is approved by all interested parties, it is then turned over to the construction
manager. The construction manager in turn requests bids
based on these designs from various general contractors
who in turn receive bids from various subcontractors.

Once the construction manager picks his general contractor he will manage the job as per plans and specifications and keep track of any changes in the project. He will be the owner's representative on the job. The construction manager, in most instances, will carry

professional liability insurance for this specific project and also on any other project he may be managing at the time.

Under Walters Construction management, a major difference is that Walters Construction Management is covered under an umbrella policy from the B.L. Walters Company for professional liability. When Walters Construction Management gets a project to be managed, it usually has been first brainstormed at the Chief Executive Officer's level of the B.L. Walters Company. The land has been acquired under the Land Acquisition Department of B.L. Walters Company, and the developers in Land Devalopment may have specific plans for this tract of land.

Walters Construction Management, like other construction managers, would go out looking for bids for the various parts of construction, but would act as their own general contractor. The differences are quite unique in that Walters Construction Management has control over the design of the project, control of the construction management of the project, control over changes in the design of the project, and once the project is complete, control over the management of the building.

A developer or construction manager who utilizes the fragmented approach can run into many difficulties during the project's construction. There could be quite a bit of money spent in litigation determining who is

responsible and who will pay for corrections to any faulty design or construction applications. If once a tenant has occupied the building and there are maintenance problems, the developer must get in touch with the people who do their maintenance to correct it. In the B.L. Walters company, they would handle their own maintenance problems and there would be no doubt as to what the priority is.

In the fragmented approach, the "finger pointing" and litigation could go on for quite awhile. Finding out who is responsible and then making sure the responsible party adheres to their end of the agreement could be costly not only in dollars, but also in time. While in the full service development company such as Walters Construction Management, a decision could be made and action to fix the problem could be imposed.

The Walters Construction Management organization allows decisions to be made faster in the pre-construction phase and the construction phase than in the fragmented approach. This is because in the fragmented approach, the construction manager or developer is trying to touch base with numerous people involved in the project at various locations. The start up cycle in decisionmaking at Walters Construction Management is quite short compared to a fragmented approach of construction management. At Walters Construction Management the process of decisionmaking is known and has been

utilized over and over again. The members of the organization know who is in charge and where to go for certain decisions. In a fragmented approach, the construction manager must first establish the lines of communication and the chain of command. This alone is very time consuming.

A significant difference is that the Chief Executive Officer of B.L. Walters Company has absolute control over the Walters Construction Management organization as well as Land Acquisition, Land Development, Maintenance/Management, etc. which ensures a quick decisionmaking process. Because of this control, the Walters Construction Management organization can be more positive and make absolute commitments to cities, municipalities, and/or other public service areas for not only the construction of a project but its overall development. This greatly enhances the credibility of the organization as well as maintaining the flexibility to propose or accept alternatives to the design quickly and effectively.

In conclusion, the significant difference between Walters Construction Management and the fragmented approach is that the decisionmaking process in both the pre-construction and construction phase is quicker and much more efficient in an organization such as Walters Construction Management. Having all the participants for a certain project under one roof makes the life of the

project from conception to completion significantly shorter and improves the quality of the finished project to the tenant or owner.

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# ADVANTAGES AND DISADVANTAGES OF WALTERS CONSTRUCTION MANAGEMENT

In interviews and conversations with several members of the organizational structure of Walters Construction Management, some distinct advantages and disadvantages of the organization appeared.

A distinct advantage that appeared frequently was that there was a more positive attitude towards the customer and that commitments would be made and adhered to. The majority of people felt that this was a great advantage in enhancing Walters Construction Management's credibility and was in conjunction with the B.L. Walters Company policy of insuring the customer's satisfaction. At times this could be a disadvantage. Because of the organization's feeling of responsibility, they could be abused by trying to make the customer happy at all costs. Having to maintain the warranty can sometimes create the feeling of jumping through hoops.

During good construction periods, the desire to control the project in its entirety could be an advantage because you have a varied selection of customers to choose from. A disadvantage to maintaining complete control is that a number of contractors don't want to give up control to Walters Construction Maragement, so they don't work for them. This is found more often

during good construction periods. This could put a damper on the marketplace for Walters Construction Management, creating a loss of consultants and a loss of a certain part of the market. During slow times in the construction field, this desire for control is not an advantage, but it is not a big disadvantage.

One disadvantage is that it costs more to do business. The continuity of the organization creates a need for more supervisors to be kept on the payroll when times are slow. In other organizations they would release some supervisors, but at Walters Construction Management they are retained.

Having changes dealt with at a lower level in the organization is a valuable advantage. If there is a policy change affecting a project, because of the informal chain of command within Walters Construction Management, it can be dealt with quickly and at the level the change is having the most effect. The most distinctive advantage observed was that there was more teamwork in the organization at Walters Construction Management. The adversary relationship was minimal and it was observed that any adversities between certain departments could be resolved. The goal of Walters Construction Management is known by everybody and the teamwork needed to achieve that goal is there. It is respected that when it comes down to "passing the buck" or if adverse designs or adverse construction occur, it is all kept within the

B.L. Walters Company organization. This enhances the ability for problems to be solved expeditiously and favorably to all parties involved.

In conclusion, based on my interviews and personal observations, it was found that the advantages of the Walters Construction Management organization outtweighed the disadvantages. Various members of the organization felt that the teamwork was favorable for a successful project and that having a self-contained organization where any number of problems from accounting to design could be solved quickly and effectively, was mandatory for a successful project.

# PART II - LEGAL AND CONTRACTUAL REQUIREMENTS

Walters Construction Management subcontracts a major portion of their work and with this comes the responsiblity to insure that they receive their specified requirements.

This section will address the requirements of a Construction Management firm as regards the bidding process, contracts, job progress management, job cost management, planning and scheduling, modifications, and commercial issues. It will then address the practical application of the aforementioned procedures. These procedures will be documented with actual paperwork used on the Bank of Westminster project.

## THEORETICAL APPLICATION

At the beginning of a project plans and specifications must be developed and approved for construction. This requires that the engineering departments and the designer be able to formally agree on a specific set of plans that will fulfill the requirements of the owner. In conjunction with the plans, the various departments will specify any restrictions or constraints that must be included in the specifications.

Once the plans and specifications are approved the Construction Management firm will enter the bidding process. A letter of inquiry is sent out to various subcontractors to determine what contractors are interested in bidding on the project. It will describe when the bids are to be invited, the general nature of the project, what kind of bid is required, and when bids are due. Before the Construction Management firm or owner solicits bids from any contractor he will perform extensive background research on these contractors checking their previous projects, their financial stability, and other general information. Once the background research is complete, the owner will send out invitations to bid. The package will contain the plans and specifications, the type of contract that will be used, the bid form, and

the general conditions of the bid invitation. The subcontractor is then required to assemble his bid.

Once the subcontractor assembles his bid, the owner and architect have 30 to 60 days to award the job. At this time the owner and architect will discuss modifications or changes with the two lowest bidders. In these discussions a clear understanding of the agreements must be reached. Once an agreement is reached the Notice of Award is sent to the subcontractor. This authorizes the subcontractor to start ordering long lead time items and to start shop drawings. In the Notice of Award it is stated that a formal contract will be forthcoming.

In the construction contract received by the subcontractor the description of work, the description of terms, a completion statement insuring the subcontractor is going to provide the labor, material and equipment, and any other general provisions deemed necessary by the owner or his representative. This contract will also stipulate how the subcontractor will be compensated for the work, and have a project title and project number. This form requires signatures, the subcontractor's license number, his Workmen's Compensation Insurance Company, and his Personal Liability Insurance Company with policy numbers and expiration dates.

Once the project is underway it must be insured that the subcontractor does what was specified. Utilizating job progress management is one of the many factors

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the owner's representative on the project site must be aware of. 2 In a job progress report the subcontractor will have his job broken into manageable activities and easily understood schedules. A bar chart is easily understood and has activity start and completion dates. This is a widely used tool in understanding a project's progress. The subcontractor. when placing his bid, can set up his progress report based on the time constraints set by the owner. To make this progress report work, meetings must be established on a routine basis so the owner is informed of the subcontractor's schedule. Daily reports filed by the field supervisor will give an account of what the subcontractor accomplished and if he is on schedule. This owner's daily report can be compared with the subcontractor's daily report for any discrepancies. In the daily reports it will show who did what, with how many crew members, and with what equipment and material.

Along with the progress of the job, the project can be managed with the daily, weekly, or monthly costs of the job. The subcontractor and owner have agreed on the subcontractor's costs and monitoring his costs will help insure the owner and subcontractor know what is being spent and for what. The project job cost sheet should break down costs into material, equipment, labor, and any other category the subcontractor or owner deems necessary. This will simplify the subcontractor's requi-

sition for payment. A change that has increased the scope of the contract or a mistake in labor requirements will eventually show up in the cost management forms.

The subcontractor can be awarded the job under several different kinds of construction contracts. The various contracts can be lump sum, cost-plus-fixed-fee or percentage-fee, and guaranteed-maximum-plus-fixed-fee. Once the job has been awarded the subcontractor must take steps to contact his material suppliers and contract for the purchase of the material needed. A requirement by the owner is a list of the material suppliers utilized by the subcontractor and notification immediately if the list changes.

To keep abreast of the construction costs the owner and the subcontractor maintain a day to day record of material costs and labor. The owner's representative on the job can keep track of labor by daily or weekly time cards submitted for approval. Copies of all material requisitions that have been delivered should also be brought through the 'owner's field supervisor for submittal to the accounting department. Along with the time cards the field supervisor will fill out daily logs of what occurred on the project, what work was accomplished, crew size, equipment used, and any other valuable information. In the mechanical work it is extremely important for the plumbing subcontractor to keep records of the various pipe sizes that are used, valves and

fittings, and the roughing for fixtures as well as the finished fixtures. This will give the subcontractor an idea of the progress of his job by the amount of material in place and also keep check on any pilfering that can occur. 5

In the beginning of the project the subcontractor should be advised as to the proper format for requisitioning payment. The owner or architect must clearly state what vouchers, payrolls, bills of lading, or other material he should have; the legal requirements that must be met; when the requisition must be ready; who must approve it; and when to expect his money.

Most contracts will stipulate that monthly requiritions be submitted. This helps the accounting department maintain an active account of the cost for the project. It also gives the owner some leverage if he is not pleased with the progress and insures that inspections will be done at timely intervals, on the project by his field supervisor before payment i authorized. When a requisition is submitted a certain percent is retained as a retainage fee. The sole purpose for this retainage is to make sure the owner does not pay the full value until all work is complete. This will act as an incentive for the subcontractor to complete work that may be in dispuce.

During the course of a project change orders occur. There are numerous reasons for change orders and

usually can be no trouble if they are handled expeditiously and properly. Some of the more frequent reaons for change orders are changes due to additional work, changes caused by errors in planning, changes in codes creating extras, and extra compensation because of job conditions. 8

Changes due to additional work are caused by the owner or architect wanting to change the type of work, upgrade the quality of certain material, or make an addition. Changas due to errors in planning might be errors in dimensions or omitting an essential piece of equipment. The subcontractor is responsible for knowing the codes of his trade and should be aware of any changes in the codes. Change of job conditions can be created by the owner or architect being indecisive, the owner may have financial trouble and slow the job down, or an incompetent subcontractor can not accomplish what he originally agreed on.

Whatever the reason for changes a procedure must be established for processing these changes. Since the changes or modifications will reflect what is happening on the project site, the information must come from the project site itself. A change order can occur at any point of the total construction operation and should include any specific information concerning the exact area where this change originated and who initiated it. Prompt notice should be given to the Contractor, the

Owner, and the Architect of any proposed changes. This will give all the personnel involved the earliest notice of any impending changes.

The authority to authorize changes or modifications will be with the owner or the architect or their designated representatives. Therefore complete and proper procedures for recording proposed changes or modifications by the field supervisor are extremely important. There must be complete information obtained from the field supervisor covering every step from the initial suggestion of the change, to the estimation of material and labor required for the change, the new agreement between the owner and subcontractor, and the cancellation of the change or the incorporation of the change. 11 Because of the various reasons for changes and modifications a high priority should be to have a member of the contracting organization examine the bidding documents from a contractual standpoint and determine where changes may be adviseable. 12

In conclusion, the object of any contracts administrator is to see that problems are addressed before they reach the construction site. Clear, concise procedures for the contractors to follow when bidding for a project and explicit guidelines on how to address any problems once the project is started should be established. Once the guidelines and rules are established and understood by all parties concerned then a well organized and properly run project can be expected.

II-8

#### PRACTICAL APPLICATION

The practical application of legal and contractual requirements will be discussed utilizing one of the subcontractors for the Bank of Westminster project.

Walters C.M. started their preliminary meetings with the various engineering departments, architects, and project manager for the Bank of Westminster as early as March 1984. In these meetings preliminary designs were examined and reviewed to alleviate any future construction or management problems. The past experiences of the engineers and the project manager could help identify problems in the design that will effect the construction of the project.

When the plans and specifications were finalized Walters C.M. sent out invitations for bids. Having dealt with contractors or subcontractors in the past Walters C.M. has a list of acceptable contractors and will notify them of possible projects. During the preliminary design meetings Walters C.M. had already been in touch with various contractors and subcontractors explaining the project and getting responses from interested contractors. Walters C.M. is a private organization and therefore does not have to pick the lowest bidder or accept the lowest bid. Javing sent out a letter of inquiry

Walters C.M. will receive a Bid Form from the various contractors stating they have reviewed the plans, specifications, and addenda prepared by the design firm hired by Walters C.M.. It will give the name of the project, the bid amount, and what they will accomplish. The bid form will state the contractor will formalize the work with the signing of a written contract within ten days of receiving a written "Notice of Award". See Appendix A, Fig. 1.

they will review the contractor's bid form to insure he received all of the addenda and review any exceptions or changes the contractor made to what is specified. The contractor and Walters C.M. will insure there is a clear understanding of the agreements before a "Notice of Award" is sent. These agreements can be made over the phone or in person, but proper documentation must be required. See Appendix A, Figure 2 for copies of phone bids that the plumbing subcontractor made deleting certain items, revised prices and what was not included on the original bid.

The "Notice of Award" is then sent to the contractor, referencing the project by title and location, for him to proceed based upon his proposal of the dated bid form. The "Notice of Award" will give the contractor authorization to start shop drawings and to order long lead time items. Within the "Notice of Award"

is a committment that a formal contract is forthcoming. See Appendix A, Fig. 3.

Walters C.M. requires that once the contractor receives his "Notice of Award", a list of the material suppliers that the contractor will be utilizing is submitted and if any changes to the list occur they will be notified immediately. See Appendix A, Fig. 4.

Within 30 to 60 days Walters C.M. will send out a standard Subcontract Form for the subcontractor to review. Their form is very similar to the American Institute of Architects Document AlOl. It will contain the date of agreement, who the agreement is made between, the project name, the architect's name, and the provisions of the contract. This form will stipulate the work to be accomplished and will provide standard provisions on the back. Additional provisions may be added and noted for the subcontractor's verification and approval. As discussed in the Theoretical Application a Workmen's Compensation Insurance Policy and a Personal Liability Insurance Policy with policy numbers and expiration dates appears on the bottom of the Standard Subcontract Form. See Appendix A, Fig. 6 and 7.

One of the additional provisions Walters C.M. added was provision 43 which addresses labor disputes on the project. This provision requires that work be continued on the project without delay. It was discussed with the Project Manager on how access to the project

would be handled in case of a picket or dispute. Two entrances to the project would be authorized, one for the picket lines and one for the subcontractors not in dispute.

Up to this point Waltes C.M. practices the theoretical applications previously mentioned, but on this project there is a definite lack in formal job progress management. The Field Supervisor monitors what is accomplished on a daily basis, but the lack of an activity listing and a logic diagram creates difficulties in accurately keeping track of the project's progress. The bar chart is one tool that is being used, but the extensive nature of construction and construction management stipulates that more should be done. This bar chart was created by Walters C.M. and does not have any input from the subcontractor. To tell the subcontractor he is behind or ahead of schedule is strictly Walters C.M.'s interpretation.

Another tool monitoring the job progress of the Bank of Westminster is the 'daily logs submitted by the Field Supervisor. See Appendix B. These logs give a day by day account of what occurred on the project and what the subcontractors accomplished. It gives updates of any specific problems with weather, concrete received on the job, and other general problems. The logs will tell what equipment was used, for how long, and why. This not only

helps in monitoring the progress of the job, but is useable documentation for backcharging a subcontractor.

Walters C.M. has the capability to monitor the project progress and utilizes the computer on other projects. On the Bank of Westminster it must be assumed that the smallness of the project plus the release of certain employees created a void.

Walters C.M. has the capabilities of inputing activity listings and having a logic diagram created. They also have the capabilities with this logic diagram to establish resource leveling, scheduling, and cost control. They utilize the PMS-II project management system which is one of the most extensive project management systems for a personal computer. See Appendix C.

In the area of job cost atrol Walters C.M. again has extensive capabilities in this area. They utilize the Estimax software which can give them 3 levels of cost for any project. Each level will have a breakdown of cost code, description, labor cost, material cost, subcontractors, totals; and dollar per square foot. As the levels get more explicit a breakdown for quantities and units is also used. See Appendix A, Fig. 8. But Walters C.M. doesn't utilize these tools on the Bank of Westminster project.

During the Bank of Westminster project problems of a subcontractor not being able to accomplish part of the work originally contracted for surfaced. This in

turn created a modification to the original agreement. Walters C.M.'s field supervisor was keeping track of the subcontractor's progress and found he was getting behind schedule. The project manager was notified and he in turn got in touch with the subcontractor. The project manager then offered to do a certain part of the work for the subcontractor with Walters C.M. personnel. During the conversation it was agreed what Walters C.M. would do and the maximum amount it would cost the subcontractor. This conversation was referenced by the project manager when he sent a formal letter explaining what Walters C.M. was going to do, how much it would cost the subcontractor, and that a formal Change Order to the contract or a backcharge would be executed. See Appendix A, Fig. 9.

The notification of backcharge was the choice made by Walters C.M. in dealing with this specific subcontractor. In the notification for backcharge is the date, the project name, the subcontractor number which is a key to what subcontractor it is and what kind of work, the cost code, and a description of what exactly Walters C.M. is charging the subcontractor for. See Appendix A, Fig. 10.

After all the work agreed on is done by Walters C.M. a Subcontract Backcharge form is filled out. See Appendix D. The form will have the project name, the subcontract number, the date it was finalized, the cost code, and the notification date. It will describe what

was done by Walters C.M. and the maximum backcharge total agreed on referencing Appendix A, Fig. 9. Attached to the Subcontract Backcharge would be Walters C.M.'s cost distribution summaries, material/equipment invoices, and payroll distribution sheets to substantiate the backcharge. At the bottom is a summary of what money was spent on labor and material. This was then subtracted from the maximum allowable backcharge authorized. As you can see by Appendix D Walters C.M. lost money on this backcharge. An error in the estimate for the maximum cost of this backcharge cost Walters C.M. \$3,089.28.

In conclusion, Walters C.M. utilizes a number of the theoretical approaches to construction management and project control. But in the important areas of progress management and cost management they are not utilizing the tools available within their own organization. Again this could be because of the release of certain people and a lack of manpower to use these tools and also because of the small scope of the Bank of Westminster project as compared to other projects.

## MOTES

Laurence E. Reiner, Handbook for Construction Management (Englewood Cliffs, N.J.: Prentice-Hall, Inc., 1972), p. 33.

<sup>2</sup>Ibid., p. 73.

<sup>3</sup>Ibid., p. 40.

<sup>4</sup>Ibid., p. 89.

<sup>5</sup>Ibid., p. 93.

<sup>6</sup>Ibid., p. 94.

7 Ibid., p. 95.

8 Ibid., p. 98.

Oclarence J. Douglas and Elmer L. Munger, Construction Management (Englewood Cliffs, N.J.: Prentice-Hall, Inc., 1969), p. 146.

<sup>10</sup>Tbid., p. 148.

11 mid.

12 Samuel P. Oppenheimer, Directing Construction for a Profit (New York, N.Y.: McGraw Hill Book Co., 1971), p. 204.

#### PART III

#### CONCLUSIONS

The original projected start date for the Bank of Westminster project was to be in April 1984. However the start date was slipped to July, 1984 due to design related and owner induced delays.

The impact of the delay in starting did not cause the anticipated negative effect from the weather. It was originally thought that not having the building enclosed by December, harsh weather conditions would be a detrimental factor. But the weather has cooperated to date and the enclosure of the building should be completed by the end of 1984.

The organizational structure was found to be very effective and maintained a well defined hierarchy. This organizational structure encouraged lateral communication among the various departments within the organization. The close proximity of the various departments was very beneficial to the decision making process. This close proximity also favored a positive and effective team atmosphere. Changes in the plans or specifications or errors in the plans and specifications could be worked out expeditiously. The closeness encouraged a relaxed atmosphere when dealing with peers or superiors and

created effective group meetings for the day to day problem solving.

The field management of the project was very good and was the main reason for the project's progress. The lack of practical construction management practices, (i.e. logic diagrams, schedules, cost management) hindered the management of this project. The ability of the field management to keep the daily logs accurately was a substantial reason for the home office not being misinformed or the project being mis-managed. During a problem with a subcontractor not being able to accomplish the agreed work that he was contracted for, the accuracy of the records kept in the field and forwarded to the home office helped alleviate a more substantial loss of money than was incurred.

Time schedules and deadlines that contractors were held to were established from the barchart created by management. The contractor can not be legally held to these time constraints if he did not participate in their creation. Establishing a logic diagram with the computer capabilities available at the home office would have maintained a tighter schedule and created substantial documentation for contractor backcharges or change orders. On the Bank of Westminster project the computer capabilities available were not utilized to their potential and caused managerial difficulties. These difficulties were only overcome by the abilities of the field

management and project management assigned to the project.

During the evaluation of the pre-cast erection timelapse film it was found that the crew size for the project was efficient and appropriate. The amount of idle time during the pre-cast erection was minimal and the supervision of the crew was adequate. The handling of the precast pieces at times was redundant and could have been more efficient, but the overall process was good.

The brick veneer erection timelapse was also evaluated and the crew size was sufficient. During one established cycle the amount of idle time was so minimal it didn't account for any time on the crew balance analysis figure.

The evaluation of the activity listing, logic diagram, scheduling, and resource availability and utilization was hindered. The inability of management to utilize the computer software capabilities available created a gap in this report's analysis. A more concise and clear understanding of how actual "real world" management coincides with classroom management theory would have been very helpful in the grasp of theoretical techniques for students. The ability to study a project step by step in theory and then to compare it with reality would have helped close the gap between academia and the real world of construction management.

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The usefulness of this report to students will help differentiate between the theoretical application taught in the classroom and what happens on an actual job site. The students will understand that a project can be planned and scrutinized theoretically but that intangibles such as human factors in management, changes in project priorities, or changes in personnel can not always be accounted for in theory. The ability for management to be flexible and to keep clear, concise records is very important, but also management must be able to deal with those intangibles in a practical and professional manner. This report shows how the theoretical and practical application of construction management coexisted on the Bank of Westminster project and what the deficiencies were.

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In general the starting date slippage and the loss of some kay personnel within the Walters C.M. organization created a severe time factor in the completion of this report. The inability to follow this construction project to its finish reduced the information available for classroom study.

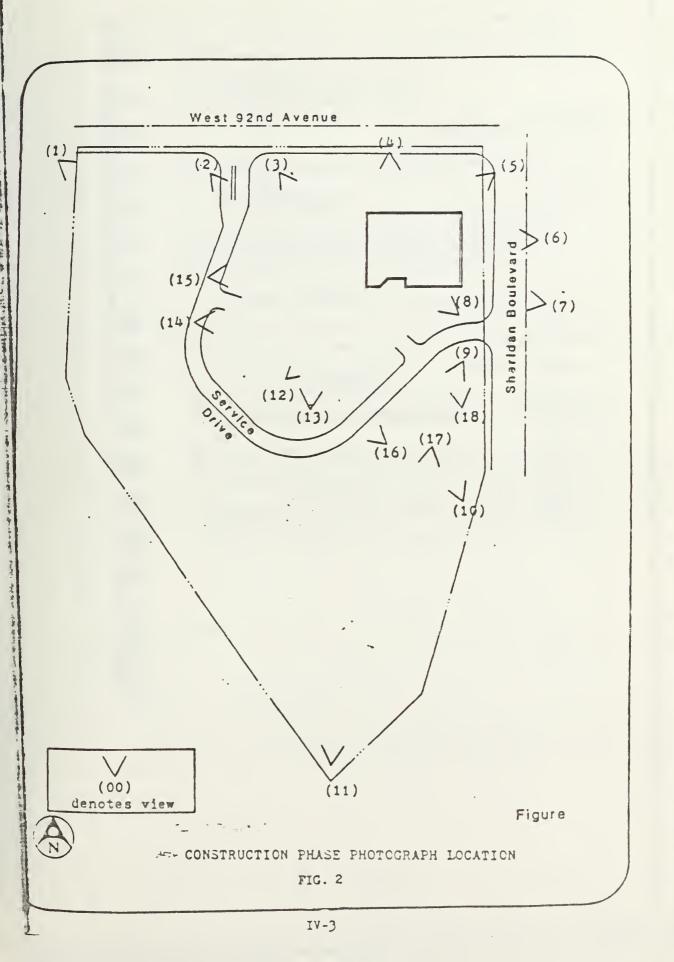
# PART IV PHOTOGRAPHS

In conjunction with this project, construction photographs have been taken. The exact location from which they were taken is shown on Figure 2 and description of each view is given.

POSITION	DESCRIPTION
1	View from far North-West property line.
2	View from West side of 92nd Avenue service drive cut out.
3	View from East. Side of 92nd Avenue service drive cut out.
4	View of proposed North elevation.
<b>5</b>	View from far North-West property line (intersection of 92nd Avenue and Sheridan Boulevard).
6	View of proposed East elevation from the far side of Sheridan Boulevard.
7	View from North side of Sheridan Boulevard cut out.
8	View of the proposed South elevation of the Bank.
9	View of existing temporary bank from North side of Sheridan Boulevard cut out.

10	View of existing temporary bank from fence line at Sheridan Boulevard.
11	View of the site from far Southern Corner.
12	View from center of service drive of 5 + 00.
13	View of parking log from South edge.
14	View from center of service drive at 3 + 00.
15	View from center of entry cutout to bank from service drive at 2 + 85.
16	View of the proposed South elevation of the bank.

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# APPENDIX A BID DOCUMENTS AND CONTRACT



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371	Bid Form - 2 .	

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July 17, 1984

Mr.

PLUMBING COMPANY

Re: Bank of Westminster 9191 Sheridan Blvd. HCM Project #3700

#### Gentlemen:

S. 12 11 May ..

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Please let this letter serve as a Letter of Intent and Notice to Proceed based upon your proposal of June 29, 1984 for Road Utilities in the amount of \$97,298 for the above referenced project.

A contract will be mailed to you in the near future for your signature. Please proceed with the ordering of any long lead items, etc. as may be required. Also please proceed with shop drawings as necessary. Please forward Certificates of Insurance to our office when you return your signed contract.

Should you have questions please contact the undersigned.

Very truly yours,

MALTERS CONSTRUCTION MANASCHENT, INC.

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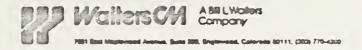
John K. Fox, Sr. Project Manager

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JXF/jp1



7601 Bad Maghemand Avenue, Dute 200, Brightmood, Colorette 60111, (200) 779-460



# MATERIAL SUPPLIERS

PROJECT:	ster co	CODE NO: 3710-2505		
SUBCONTRACTOR: (Per Provision No. 35 of Subc		DATE: 8-28-84		
If not applicable, please indicat	8:			
NAME OF MATERIAL SUPPLIER	ADDRESS	PHONE NO.		
Waterworks Sales Co.	600 W. 48th Ave Denver 80216	292-6206		
Carder Concrete Product	8311 W. Carder Ct. Littleton 80	25 794-6303		
Mobile Premix Concrete	P.O. Box 5183 TA Denver 80217	534-3165		
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Immediate notification in writing shall be made to the General Contractor if any of the above suppliers are changed.

Signature

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,	Arti 1984	cle 16 of the Standard Form of Agreement Between Owner and Contractor dated August as follows:
•		vide all necessary labor, materials and equipment required to perform the work which ludes but not necessarily limited to the following:
	4.	Approximately 1,005 LF of 12" D.I.P. water main including all valves, bends, tres, thrust blocks, rodding, etc. as noted on the documents, including the relocation/adjustment of two (2) existing fire hydrants and the installation of one (1) new fire hydrant all set properly to finish grade and one (1) 12" check valve. Twelve (12") inch wet tap is included.
	b.	Approximately 1,492 LF of 8" PVC permanent sanitary sewer and approximately 93 LF of 4" PVC temporary sanitary sewer including all bends, wyes, etc., seven (7) precast menholes with poured concrete bases, one (1) 2" sewer tap.
	c.	Approximately 865 LF of 15" RCP storm sewer and approximately 30 LF of 18" storm sewer including four (4) precast menholes with poured bases, three (3) Type R 10 foot inlets, two (2) Type R 5 foot inlets, the removal and re-use of existing materials.
	d.	All excavation and backfill for the above work shall be by subcontractor and shall be performed to the Soils Engineer's requirements.
	e.	All City, State, Federal and RTD taxes are included.
	f.	All work shall be performed as approved by the City of Mestminster.
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	у.	The cost of all overtime work for making the 12" water tap in Sheridan Blvd. during a weekend night is included, in the amount of \$1,300.00
	h.	The following shall be excluded from the work:
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- 41. Mothwithstanding all other provisions of this subcontract, Subcontractor agrees to submit partial payment requests in such form and copy as Contractor may require, and to deliver same to Comtractor's general office by the twenty-fifth (25th) day of the month. Subcontractor agrees that his monthly partial payment request will include only work and materials in place or delivered to the site or stored off-site under conditions satisfactory to the Contractor prior to the last day of the month. Monthly partial payments are due not later than thirty (30) cays after due date for partial payment requests and shall be made within five (5) days of receipt of payment from the Owner. When final payment is due, Subcontractor shall submit invoice for final payment, clearly marked "Final Payment".
- 42. Subcontractor shall be responsible for clean-up of rubbish and debris resulting from his work on a daily basis, all as verbally directed by the general contractor.
- Subcontractor agrees that, in the event of any picket or other form of labor dispute at the construction site, whether that dispute or picket is in connection with the Contractor, Subcontractor, or any other contractor or subcontractor on this construction site, Subcontractor will continue to perform the work required herein without interruption or dalay. In the event Subcontractor fails to continue the performance of the work included herein, without interruption or delay, because of such picket or other form of labor dispute, the rights accorded the Contractor by Provision #19 elsewhere herein shall apply.



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X HORD AUTOR X HOR-OWNED AUTOR					Constitution	\$ 500	· which		
CHANGE LINELITY					0 t F0	\$			
CICEBO LAGILITY  X. UNINELLA PENN  OTHER THAN ENGINELLA PENN	To Se Determine	d	7/1/84	7/1/35	0 1 70	\$ 1000	\$ 100		
WERKERS' COMPENSATION AND					8747U70	(LAO) A	COICEALD		
GREPLOYUNG LIMBLITY	<del></del>				3		UOI BIPLO		
SCHETION OF OPERATIONSLOCATION	ENGHOLESSPRONL ITSMS								
Bank of Westminster	•	•	•						

FIG. 6

### CERTIFICATE OF INSURANCE

issued by the

### STATE COMPENSATION INSURANCE FUND

PSJ BRUADWAY DERVER, COLONADO 80203 DENVEN PHINE: (303) 866-2658



### TO WHOM IT MAY CONCERN:

This is to certify that this department has issued a Standard Workmen's Compensation and Employer's Liability Policy as described below covering the liability imposed upon subject employers by the Workmen's Compensation Act of Colorado, said policy being in good standing as of this date.

POLICY WUNGERS

055 -0

AUGUST 23, 1984

POLICY PERIOD: JULY 1, 1984 to JULY 1, 1985

INSURED:

PLIMBING CO

DATE OF UNIBIHAL ISSUE: AUGUST 9, 1968

QUARTERLY ADJUSTMENT

.. FOR AUDITIONAL COPIES. THIS CERTIFICATE HAY BE REPRIDUCED. ..

All policies are subject to the following provision of the Workman's Compensation Act with respect to cancellation;

Section 8-54-114. If any employer shall be in arrears for more than twenty days in any payment required to be made by him to the State Compensation Insurance Fund as provided by this Act, he shall by virtue of such arrangement be in default of such payment and any policy issued to him by said Fund shall thereupon be cancelled without notice as of the effective date or renewel date of said policy.

STATE COMPENSATION INSURANCE FUND

oya Weyals

07-19-34 91U41P1 FURN #6267

Waiters CM A Bill L. Walters Company 7951 E. Maplewood Av., 0200 Englewood, Colorado 80111 BUDGET COST ESTIMATE CitiCorp Dinera Club Denver, Colorado By: JRM 9/28/84 Proj @ 844-0000 SD FT 250,000 09/24/84 Level 1 Report

Code	Description	Labor	Material	Sube/oth	Total	\$/SF
. 1	ARCHITECTURAL/STRUCTURAL			7692728	7,692,729	30.77
.2	HECHANICAL SYSTEMS			3499150	3,498,150	13.99
. 3	ELECTRICAL SYSTEMS			2972900	2,972,900	11.89
. 4	SPECIAL SYSTEMS					
.5	SPECIAL EQUIPMENT					
. 6	SPECIAL FINISHES					
.7	SITEWORK/UTILITIES			1372340	1,372,340	5.49
. 8	GENERAL CONDITIONS			905269	805,359	3.22
. 9	DESIGN OVERHEAD			1360000	1,360,000	5.44
1.0	PERFORMANCE BOND			78057	78,057	.31
1.1	DESIGN/BUILD FEE			450000	450,000	1.80
	Project Total			18229444	18,229,444	72.92

·	Walters CM A Bill L. Walters Company 7951 E. Maplewood Av., 8200 Englewood, Colorado Bolli		BUDGET COST ESTIMATE CitiCorp Diners Club Denver, Colonado By: JRM 9/28/84			Proj 0 844-0000 59 FT 250,000 09/24/84 Level 2 Report		
_	Code	Description	Labor	Material	Sube/oth	Total	\$/SF	
_	. 1	ARCHITECTURAL/STRUCTURAL						
	. 101	Clear at Building			305852	305,852	1.22	
		Foundation System			342764	342,764	1.37	
•		Structural System			2274730	2,274,730	9.10	
		Slab-On-Ground			247034	247,034	. 99	
_		Roofing System			296367	296,367	1.19	
,		Exterior Walls			1589940	1,589,940	6.36	
		Vertical Circulation			234500	234,500	. 95	
		Interior Mails			625669	625,669	2.50	
		Floor Finishes			1150818	1,160,819	4.64	
		Ceiling Finishes			298240	298,240	1.19	
_		Wall & Column Finishes			185844	195,944	.74	
		Specialty Itees			128970	128,970	.52	
	. 112	specialty itses			128770	128, 470	. 32	
		TOTAL	****		7692729	7,692,728	30.77	
-	.2	HECHANICAL EYSTEHS				•		
	201	Heating, Vent & A.C.			2921050	2,921,050	11.68	
_		Plumbing System			350200	350,200	1.40	
		Fire Protection System			225900	226,900	.91	
		Control System			223700	128, 100	. 74	
_		Special Mechanical						
		Temporary Heating						
	. 200	lemporary Heating						
-		TOTAL			3499150	3,498,150	13.99	
_	.3	ELECTRICAL SYSTEMS						
	301	Fixtures & Lamps						
-		Circuits & Davices						
		Main Feeders & Secondary						
		Switchgear & Transformer						
_		Special Electrical						
		Temporary Electrical						
		Electrical Complete			2972900	2,972,900	11.89	
-	. 307	CITCUICEI COMPINCO			2772700	2,772,700	11.07	
		TOTAL			2972900	2,972,900	11.89	

Walters CM A Bill L. Walters Company

7951 E. Maplewood Av., #200

Englewood, Colorado 80111

By: JRM 9/28/84

· こうこうないのは · こうこうしょ あんてい ちゃく ちゃんしょ

BUDGET COST ESTIMATE

Proj # 844-0000 SQ FT 250,000 09/24/84 Level 3 Report

1050.00 1,050.000

Description	Quan.	UN	Labor	Material	Subs/oth	Total
.101 Clear at Building	2					
Clear&Grub @ Bldg.	2000.00	CY			.50	1,00
Mass Bldg. Excav.	26000.00	CY			2.50	65.00
Grade Beam Excav.	2100.00	CY			4.00	8,40
Elev. Pit Excav.	60.00	CY			8.00	46
Column Cap Excav.		CY				
Backfill & Compact	11394.00	CY		•	8.50	96,84
4Ft. Struct. Fill	15852.00	CY			6.00	95,11
Soil Investigation						
Compaction Tests	20.00	EA			150.00	3,00
Perimeter Drainage	2000.00	LF			16.00	32,00
Under Floor Drain		LF				
Clean Walks/Street	1.00	LS			1200.00	1,20
Cooling Tower Sump	192.00	CY			8.00	1,5
Reces'd.Chiller Rm	510.00	CY			2.50	1,27
TOTAL					305852	305,8
102 Foundation System						
		<b>5</b> 0			700.00	
18° Drilled Fiers	16.00				700.00	
18" Drilled Fiers 30" Drilled Piers		EA			700.00 10 <b>5</b> 0.00	
18" Drilled Piers 30" Drilled Piers 36" Drilled Piers	16.00 158.00	EA			1050.00	165,90
18° Drilled Fiers 30° Drilled Piers 36° Drilled Piers Pilasters & Wall	16.00	EA EA				165,90
18° Drilled Fiers 30° Drilled Fiers 36° Drilled Piers Pilasters & Wall Pier Caps	16.00 158.00 58.00	EA EA EA			300.00	165,90
18° Drilled Fiers 30° Drilled Piers 36° Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs	16.00 158.00 58.00	EA EA EA Sf			1050.00 300.00 5.00	165,90 17,40
18° Drilled Fiers 30° Drilled Piers 36° Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beams	16.00 158.00 58.00 3500.00 7200.00	EA EA EA Sf SF			300.00 300.00 11.50	165,90 17,40 17,50 82,80
18" Drilled Fiers 30" Drilled Piers 36" Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beams Sump Pits	16.00 158.00 58.00 58.00 7200.00 1.00	EA EA EA Sf SF EA			300.00 300.00 5.00 11.50 500.00	165,90 17,40 17,50 82,80
18° Drilled Fiers 30° Drilled Piers 36° Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beans Sump Pits Cooling Tower Sump	16.00 158.00 58.00 3500.00 7200.00 1.00 600.00	EA EA EA Sf SF EA SF			1050.00 300.00 5.00 11.50 500.00 11.50	165,90 17,40 17,50 82,80 50 6,90
18° Drilled Fiers 30° Drilled Piers 36° Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beams Sump Pits Cooling Tower Sump Elevator Pits	16.00 158.00 58.00 3500.00 7200.00 1.00 600.00 467.00	EA EA EA Sf SF EA SF SF			1050.00 300.00 5.00 11.50 500.00 11.50 11.50	165,90 17,40 17,50 82,80 50 6,90 5,37
18° Drilled Fiers 30° Drilled Piers 36° Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beams Sump Pits Cooling Tower Sump Elevator Pits Waterproofing	16.00 158.00 58.00 3500.00 7200.00 1.00 600.00 467.00 20200.00	EA EA EA Sf SF EA SF SF			1050.00 300.00 5.00 11.50 500.00 11.50 11.50 .60	165,90 17,50 82,80 50 6,90 5,37
30" Drilled Piers 36" Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beans Sump Pits Cooling Tower Sump Elevator Pits	16.00 158.00 58.00 3500.00 7200.00 1.00 600.00 447.00 20200.00 1260.00	EA EA EA Sf SF EA SF SF SF SF			1050.00 300.00 5.00 11.50 500.00 11.50 11.50 .60 .80	11,20 165,90 17,40 17,50 82,80 6,90 5,37 12,12 1,00
18° Drilled Fiers 30° Drilled Piers 36° Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beams Sump Pits Cooling Tower Sump Elevator Pits Waterproofing Perim. Insulation	16.00 158.00 58.00 3500.00 7200.00 1.00 600.00 467.00 20200.00	EA EA EA SF EA SF FF FF FF FF LS			1050.00 300.00 5.00 11.50 500.00 11.50 11.50 .60	165,90 17,50 82,80 50 6,90 5,37
18° Drilled Fiers 30° Drilled Piers 36° Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beans Sump Pits Cooling Tower Sump Elevator Pits Waterproofing Perim. Insulation Winter Protection	16.00 158.00 58.00 3500.00 7200.00 1.00 600.00 467.00 20200.00 1260.00	EA EA EA SF EA SF FF FF FF FF FF FF FF FF FF FF FF FF			1050.00 300.00 5.00 11.50 500.00 11.50 .60 .80 12000.00	165,90 17,40 17,50 82,80 5,90 5,37 12,12 1,00 12,00 1,49
18" Drilled Fiers 30" Drilled Piers 36" Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beams Sump Pits Cooling Tower Sump Elevator Pits Waterproofing Perim. Insulation Winter Protection Cool Tower Endn.	16.00 158.00 38.00 3500.00 7200.00 1.00 600.00 467.00 20200.00 1.00 1.00	EA EA EA SF EA FF FF FF FF FF FF FF FF FF FF FF FF FF			1050.00 300.00 5.00 11.50 500.00 11.50 .60 .80 12000.00 11.50	165,90 17,40 17,50 82,80 5,90 5,37 12,10 1,00
18" Drilled Fiers 30" Drilled Piers 36" Drilled Piers 36" Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beans Sump Pits Cooling Tower Sump Elevator Pits Waterproofing Perim. Insulation Winter Protection Cool Tower Find. Benerator Pad	16.00 158.00 58.00 3500.00 7200.00 1.00 600.00 467.00 20200.00 1260.00 130.00 1200.00	EA EA EA SF EA FF FF FF FF FF FF FF FF FF FF FF FF FF			1050.00 300.00 5.00 11.50 500.00 11.50 .60 .80 12000.00 11.50 3.75	165,90 17,40 17,50 82,80 6,90 5,37 12,12 1,00 12,00 1,49 4,50
18° Drilled Fiers 30° Drilled Piers 36° Drilled Piers Pilasters & Wall Pier Caps Equip. Curbs Grade Beams Sump Pits Cooling Tower Sump Elevator Pits Waterproofing Perim. Insulation Winter Protection Cool Tower Fndn. Benerator Pad Transformer Pad	16.00 158.00 58.00 3500.00 7200.00 1.00 600.00 467.00 20200.00 1260.00 130.00 1200.00 72.00	EA EA EA SF SF SF SF SF SF SF SF SF SF SF SF SF			1050.00 300.00 5.00 11.50 500.00 11.50 .60 .80 12000.00 11.50 3.75 3.75	165,90 17,40 17,50 82,80 6,90 5,37 12,12 1,00 12,00 1,49 4,50

Structural Steel 1000.00 TN

August 15, 1984

Mr.

できる

Plumbing Company

Re: Private Road Improvements Hyland Office Park

Dear Ton

This is to confirm our telephone conversations regarding Walters CM personnel performing work on the storm inlets (5 each) and the storm drain RCP.

As per our discussion of August 10, 1984 Walters CM shall construct the 10 ft. and 5 ft. inlets. The manhole rings, ladder rungs and grates will be provided by and installed by Walters CM. Excavation and backfill shall be by . The amount charged to for this work shall be cost of the work plus 7% and shall in no case exceed \$2,016.00 per each.

The storm drain line RCP shall be installed with our laborers at an hourly rate of \$11.70, \$12.35, and \$13.33 which includes all payroll taxes, etc. All equipment and material for this portion of the work shall be provided by Plumbing.

Upon Completion of the work, a Change Order to your contract or a Backcharge will be executed to finalize this agreement.

Should you have questions, please contact the undersigned.

Yery truly yours,

WALTERS CONSTRUCTION, HANAGEMENT, INC.

John K. Fox, Jep. Project Manager

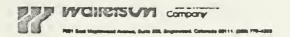
JKF/jpl

cc:

3700-3710



FIG. 9



### NOTIFICATION OF BACKCHARGE

	Date 8-27-84 Project 9 H	vate Road Improve Cland Office Par
Plumbing Company	Subcontract Date 8-27-84	
	Subcontract # 3719-2505	
	Backcharge Cost Code 19000	
	Cost Code Description <u>Utilitie</u>	25
Gentlemen:		
Under the terms of the above referenced subcontract	agmement, Paragraphs 19, 21, & 24, Walters	CM is exercising its
right and proceeding with the following work:		
Per mutual agreement of both parties - E	Barnekow Construction will provide	P & H tracked
backhoe for the purpose of excavating th	ne water and sewer lines for	Plumbing.
The cost of \$60 per hour standard rate s	shall be deducted from the Contrac	t for all
tickets signed by Walters CM and	Plumbina.	
	,	
		eackcharge to your
subcontract will be issued. The backcharge will be su		packcharge to your
		eackcharge to your
Bill . Waters Construction Management, Inc.		backcharge to your
subcontract will be issued. The backcharge will be su		sackcharge to your
By Jitte (1) John K. Fox, Jr./Soyect Manager		backcharge to your
subcontract will be issued. The backcharge will be su Bill . Watters Construction Management, Inc.		sackcharge to your
Bill . Walters Construction Management, Inc.  By John K. Fox, Jr./Poject Manager		sackcharge to your

APPENDIX B

100

SAM REPRESENT RECESSA BRUDAN BENEFIT B

7581 East himphrocal Avenue, Surle 200, Englawood, Colorado 80111, (303) 770-430

PROJECT # SAL	un Es	of Wis	triente DATE	7-23-84
WEATHER CONDITIONS Temperature: High 95 Precipitation: Inches Condition: Clear	_ Low Rain Partly Clou		SIGNATURE Com d.	0-70-4
SAFETY Accidents: Personal Explain:	_ Equipme	~ <u>~</u>	_ Public Liebility	Property Damage
MATERIALS			SUBCONTRACTORS	
Cost Code		Ticket No.	Company  1 Sulver Crow  2 w cm  4  5  6  7.	No Men - Z - 5
EQUIPMENT REVIAL	DATE IN	DATE OUT	SUPPLIER	REMARKS
BACKHOR LOADER PROT	7/23	7/23	Power RenTAL	Remove Fence
Permued SPLIT RAIL  PREMEURD ST SIGMS  PERMOURD UALVE BOY  11:00 Tom O'DENNEL  SURVEYORS STI STATEM  BLUE STACES CABLU  CALLED REPORTS LINE  TAKED TO MURPHY  LIXM YALD - 45ED 2  HOLLED REPORTS  D'WORTED CREW 8  Clinary 1 (Paris)  LICONARY 4 Tunt	MERTY CATE  MERTY  SE PHONE  EXCAN  ILUCE  HES  HES  LAN  HES	HECK UNITED AND AND AND AND AND AND AND AND AND AN	SITE WOLK SE ON PREMAMENT GLECTER SHOWER SHOW UP TODAY ONFIRM WEONESDAY	e Heads MERICE 7/30/84 BOAD, LOCATIONS OK START
MCM-015	WATE - Pre	jest Manager	CAMARY - Supermoniant	

PROJECT LICYLLINSTER	8	ANK	DATE	7-39-84
WEATHER CONDITIONS Temperature: High 95 Precipitation: Inches Condition: Clear	Rain _		SIGNATURE RANGE A.	O'real
Accidents: Personal	_ Equipme	·	Public Liability I	Property Damage
MATERIALS			SUBCONTRACTORS	
Cost Code		Ticket No.		PER 1 - BACEHOR
EQUIPMENT RENTAL	DATE IN	DATE OUT	SUPPLIER	REMARKS
DOONNEL SHOWED Y EXAMPLE SHOWED Y EXAMPLE SHOWED Y EXAMPLE SHOWED Y ARE BRITHMY OUT A TAMPO TO M. WASSA	92 \$5 72 \$5 17.46	ST MANY HERICAN M. HOR. OH. USI	ERAYENT OUT LITT	A CONFINED TRANS
FOR UTILITY WORK	No P	COLDIN	AS LONG AS IT	DARSH F +RAIN 1870
FRED MURRY HAS  EVERA FILL IN BEAD 3  EXILTENS DETENTION  USING BARNESON BAR	RIND	OM CO	YET PROBLEMS ON PENER NOISE TO !	GRADE MYCKED OUT.
105 / HOUR : 210 MOD				0 2 - 0 -
STAIRED TO DETOUR				
BLDG. STE ON S				
Lik HAVE PERBURA				
WITH EUSTING DETENTION				
	IN HITTE - Pro	ped Munegar	CANARY - Superintendent	

LA TO TATATA EXTENSIA PARAMENTATA PARAMENTATA DE SACALAGATA PARAMENTATA DE PARAMENTATA PARAMENTATA DE LA CAMBRA PARAMENTATA PARAMENTA PARAMENTA PARAMENTA PARAMENTATA PARAMENTATA PARAMENTATA PARAMENTATA PARAMENTATA PARAMENTATA PARAMENTATA PARAMENTA PARAMENTA

## MACISIDAL

7951 East Maplewood Avenua, Suite 200, Englewood, Coloredo 80111, (203) 770-4300

MATERIALS set Code		Ticket No.	1. M 2 W 1 Su 4 De		2 oper	No.
EQUIPMENT RENTAL	DATE IN	DATE OU	ก	SUPPLIER	REMARKS	
None						
STARTED CAISSONS.	Diam	e1814 LO	CATION	DEILLING CENGTH	CONCERTE	
MEZADITH.	36		3 - 6	30'	7,51	
	36"	15	-6	30'	7.51	
	36"	6	-6	325	8.16	
	36"	10	- G	32 5	8.16	
	30"	10	-D	315	5.09	
	30'	10	- Ç	32°	5.18	
	707	AL		188 - LF	41.61 4	
Poures 44° CY S'					<b>1</b>	
Denver Real 3/4 Den	2 417	+ CAL	SON C	4025		
TUXOS TO MURPHY					PROPER TH	12
	1100400	MA				
15 BEST. NEW			- GA	PE OVI HOTEL	LYON EM	4 !

a, Suite 200, Englewood, Culoreste 80111, (200) 770-4309

PROJECT WETMINSTER BANK			DATE P/13/8	14
Temperature: High 75 Low (aC) Precipitation: Inches Rain Snow		Page	- Nat	
SAFETY Accidents: PersonalEquipmentP Explain:	ublic Liel	bility	Property Dan	nege
MATERIALS S	SUBCON	TRACTORS		
Cost Code Ticket No. *		нрапу	_	No. Me
	lwcm. Lsurum	1 . 2		inver Reec -
	LO OON	NEC - 1:	d by the	
	l.	3.	operime	
	Mercy	17H - 1-	IMAH	
	7. L	1-1	216 loper	
		ν- σ	ncea	
EQUIPMENT RENTAL DATE IN DATE OUT	3	UPPLIER	Pi.	EMARKS
HELD SAFETY MEETING.	DIA	LOCATION	TERL Lengry	EST. CONSER
MERSONTH ON STH BAY OF PRILLING.	34"	1-€	275	7.31
DY THE 4-MAN BACK ON JOB.	31"	1-8	27-	7.08.
	-	PLAZA	17-	2.50
O'DUNCE AN 12" WATER UP TO STATION	124"			
9:210 DISCUSTED STREETING IS DOED	24"	PLAZA	18-	
4+210 DISCHOTED STARTING ISTER	24"	PLAZA	18-	2.70
4 +240 DISCHOTED STARTING 15" PCP	24"		17-	2.70
47240 DISCHITED STARTING ISTERP STORM ON WEDNESDAY NO MANDIMOR SHI	24" 24" 24"	PLAZA PLAZA Z-E	17-	2.70
47240 DISCUSTED STARTING ISTERD STARM ON WEDNESDAY No MANDINEY SO LORKING OUT A DOM WITH OUR	24" 24" 24" 42"	PLAZA PLAZA Z-E 4-D	17 - 11 - 30 °	2.70 2.60 1.90 13.60
47240 DISCUSTED STATEME IS BEED STORM ON WEDNESDAY NO MANDERS SO LOCKING OUT A DOM WITH OUR ADDRESS DOING WORK.  TOLKED TO SYBURDON ON CONCRETE	24" 24" 24" 42" 35"	PLAZA PLAZA Z-E 4-D 3-0	17-	2.70 2.60 1.90 13.60 8.70
4 7240. DISCUSTED STARTING ISTERD  STORM ON WHOMESARY NO MANOWER SO  108KING OUT A DOM WITH OUR  ADORS DOME DOING WORK.  TALKED TO SHOURAND ON CONCRETE  ANSISTERCY. SLUMP & AIR CHANGE.	24" 24" 24" 42"	PLAZA PLAZA Z-E 4-D 3-0	17 <sup>2</sup> 130° 33°	2.70 2.60 1.90 13.60
47240. DISCHITED STARTING ISTREP  STORM ON WEDNESON NO MANORIES SO  108KING OUT A DEM WITH OUR  ADDES STORM DOING WORK.  TOLKED TO STONESON ON CONCRETE  CAMBITERCY. SLYMP & AIR CHANGE.  JOHN TO CLEAN MISER DRYMS YINDS	24" 24" 24" 42" 35"	PLAZA PLAZA Z-E 4-D 3-0	17 <sup>2</sup> 130° 33°	2.70 2.60 1.90 13.60 8.70
47240. DISCHOTED STRETME IS BEEP STORM ON WEDNESDRY No MANDOWER SO JORKING OUT A DOM LINTH DUR ADDES STORM DOING WIRK. TALKED TO SHOURD ON CONCRETE CONSISTENCY SLUMP & AIR CHANGE. JOHN TO CHEAN MISER DRAWS YIND BR TRUCK RUMMING SHORT.	24" 24" 42" 34" 707/	PLAZA PLAZA Z-E 4-D 3-0	17 <sup>2</sup> 130° 33°	2.70 2.60 1.90 13.60 8.70
47240. DISCHITED STARTING ISTERD STORM ON WEDNESDAY NO MANDOWER SO LORKING OUT A DOM LINTH DUR ADDES STORM DOING WARK.  TALKED TO SHOURD ON CONCRETE AMSISTERICY SLUMP & AIR CHANGG.  LOTO TO CLEAN MISER DRAMS YINGS BR TRUCK RUMMING SHORT.  ORDERED STORM FOR INCETS FROM ORDERED STORMS FOR INCETS FROM	24" 24" 42" 34" 707/	PLAZA PLAZA Z-E 4-D 3-0	17 <sup>2</sup> 130° 33°	2.70 2.60 1.90 13.60 8.70
47240. DISCHOTED STRETME IS BEEP STORM ON WEDNESDRY No MANDOWER SO JORKING OUT A DOM LINTH DUR ADDES STORM DOING WIRK. TALKED TO SHOURD ON CONCRETE CONSISTENCY SLUMP & AIR CHANGE. JOHN TO CHEAN MISER DRAWS YIND BR TRUCK RUMMING SHORT.	24" 24" 42" 34" 707/	PLAZA PLAZA Z-E 4-D 3-0	17 <sup>2</sup> 130° 33°	2.70 2.60 1.90 13.60 8.70
47240. DISCHITED STARTING ISTERD STORM ON WEDNESDAY NO MANDOWER SO LORKING OUT A DOM LINTH DUR ADDES STORM DOING WARK.  TALKED TO SHOURD ON CONCRETE AMSISTERICY SLUMP & AIR CHANGG.  LOTO TO CLEAN MISER DRAMS YINGS BR TRUCK RUMMING SHORT.  ORDERED STORM FOR INCETS FROM ORDERED STORMS FOR INCETS FROM	24" 24" 42" 34" 707/	PLAZA PLAZA Z-E 4-D 3-0	17 <sup>2</sup> 130° 33°	2.70 2.60 1.90 13.60 8.70





7061 East Magazonand Avenues, Surte 200, Englewood, Colorado 80111, (303) 770-4300

PROJECT WESTMIN B	nL	DA	WE AUGUST 28 1984
WEATHER CONDITIONS Temperature: High 90 Precipitation: Inches Condition: Clear 45.2		SIGNATURE POR MO	.0
SWETY	Equipment		Property Damage
MATERIALS Cost Code	Ticket No.	1-6	FMAN No. Men LS HOP lepez
2) Starre BACKERL O	in Clad or On That is to Steen For D	To ASCHOULD  In fine for  Tour on 8	Chatra.  retion Int will  TRY USING  Wohnster  (29 @ 7:08.
WCM-015	WHITE - Proposit Manager	CANATY - Basementure	

I WCM -8  20 CONNEL - 1 - 4 MAN  2 - OPO-1400  2 - OPO-1400  2 - OPO-1400  2 - CAB  4 - CADER OPE 1/2 DAI  FORM BILDED: 4  FORM BILDED: 4  REMARKS  DELLE : 4 - APO-1600  A - AP	PROJECT LIES WEATHER CONDITION Temperature: His Precipitation: Inc. Condition: Clear	oks 85		<u> </u>	SIGNATURE C	DATE PLA	1/64
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FORM BULDER: 4  FORM BULDER: 4  RELARKS  DATE IN DATE IN DATE OUT SUPPLIER  RELARKS  DETAIL 12" with C 92m & Standar at 8:30. Half lone  yet rook loss we will gave without Found about of flow  cold womented date utilities  Though dishi down years Date flower or northwater  210:00. down C 10:30 down broke down 212:30. No londar  the not of the down  Down about March Plans in Oad  Standard C 12:00  Phile Cond form of the down at 2 to 1 d 2 like of the condition of the down and a like of the condition of the down at 2 to 1 d 2 like of the condition of the condition of the down and a like of the condition of the co	Cost Code	MATERIALS		Ticket No.	Company 1. WCM -8 2 0 CONNEL- 3 4 5 D 10-4	1-4 MAH 2-000/HAR 2-68	Demer Recc
Let not be we will gave welredy found about place cold i womated about within an northwater provide about a hours of a hours of the last of the desire and the cold to the desire about a sound about a living. As looks a sound a living the cold to the desire of the desi	EQUIPMENT I	EXTAL	DATE IN	DATE OUT	FORM BUILDE	1 - CHADER	1 07th 1/2 DAI
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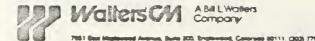






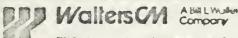
PROJECT WESTMINSTER	BA	MIC		9/10/84
WEATHER CONDITIONS Temperature: High 85 Precipitation: Inches	Low Rain Partly Clou	0 s	SIGNATURE LAND	070,2
Accidents: Personal	_ Equipme	m	Public Liability	Property Damage
MATERIALS			SUBCONTRACTORS	
Cost Code		Tichat No.	COMPANY  1. WC/A-B  2.0' DNNEL- 1-4 MAN  1 - LAB  2 HA+/OPA  5. STRESSON - 4  8. MARPHY - 1-LAND  7. FOLM BUILDES - 4	
EQUIPMENT RENTAL	DATEIN	DATE OUT	SUPPLIER	REMARKS
THESDAY.  3) STRESSION STT.  1 POURED WALLS FOR STRUK  1 POURED TO MURCH  SAID THE WASH'T	THE BEAR  TO  ON PE  COMMA  ONCE  BLY  BLY  AVAIL	HAYL E  FMANME  FMANME  SCHEDU  VIE BRE  BREAK  PIECES  PLAT  R  RHYT  ARLE  ARLE	PESTESSON  LANGE PONT & 8  ACESS DET, COAD  POND  FOR 9/17, MAY S  OOR PONT ON  AKE & TIE BPA  TEAR OUT, WILL	HOP DWG APPROVED. THE STATE M FOR ELEVATER KNOW ON  WKM UNLOADED. HERIDAM. LADDE FOR JOH,
3) Down for 57001		3:00	DEING VAULT	
WC34-016	WHETE - Pro	and Manager	CAMARY - Departmental	

B-7





PROJECT WESTALKSTON	RANK	2175	9-14-24
		SIGNATURE PAGE 2	0220
WEATHER CONDITIONS Temperature: High	Low STE	SIGNATURE COCA	Q / C
Precipitation: Inches	Ban S	now	
Condition: Clear	Partly Cloudy 745	Overcest Y?	
Accidents: Personal	_ Equipment	Public Liability	Property Damage
MATERIALS		SUBCONTRACTORS	
Cost Code	Ticket No.	Company	No. Men
		1. WCM-B	
		2 Denvis River -3 - 3 HE	
		MHEPHY - 1-LOADER	
		& Piviera-1	
		7. 872853CON - 4	
		& FORM BUILDERS - 3	
EQUIPMENT RENTAL	DATE IN DATE OUT	SUPPLIER	REMARKS
SLICK WORK STATES COM MAND SAID ARREST	LAS Q CORNERS	ON DI FLORE TO B	SE ARCE TO STALL
	134. 11 6 0 0	0 9	200
		PICKED UP CYLINDE	2:30-12:00 WASSERARE AS @12:30.
Mel GROWTING DON		IN TIE BEAM	FOR STRESSCON.
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	1	A, Helm, HEAT 1Pa	
		1 POOF ON BLAG 15	
Told To Dave Rech		lance in garding Of	t. Saca for 9-17
) Schooled to Fore	LIGHT TOLE		
		To BLDG. 220 3	ALKE
WHEATHER COLD LU	CE WIFTER.		
2) POURE 2.4443 AC	ASTORS & STRUS	CTURAL PLAZA	
WCM-816	10475 - Project Manager	CAMARY - Superintendent	



7951 Best Maphement America, Sulto 200. Engineeroot, Colorado 80111 (303) 770-4300

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1				5				
PROJECT WESTMINSTER 3	AHK			DATE SEPTEMBL 20 1984				
WEATHER CONDITIONS			SIGNATURE _ PAGE	1000				
Precipitation: Inches	Rain		now					
	Partly Cloudy _		Overcast	_				
SAFETY Accidents: Personal Explain:	Equipment		Public Liability	Property Damage				
MATERIALS			SUSCONTRACTORS					
Cost Code	Tict	tet No.	Company	NAMERAL 1 - Hot/goth				
			1 WCM-8 MURPHY - 1- HOP/					
			2 Berich - 2	1-Dozerloper				
			45TKEYKOM -4					
			SHENT/NUTY-E					
			7.					
			8.					
EQUIPMENT RENTAL	DATE IN DA	TE OUT	SUPPLIER	REMARKS				
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ON 9-24 MANDER BACK								
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MESTING WITH THOM			,					
DART WITH AHW SY			898 BACKCH	ARAF. EUCHTTHING				
HORES OUT ON								
MOTHER ONL ON HAM	DUNG BA	CECHA	ARGES. NO BA	CICHARGE.				

PROJECT WESTWASTER !	SANC	DA	10-3-84
WEATHER CONDITIONS Temperature: High 75 Precipitation Inches	Low 38  Rain 7(2)  Partly Cloudy 7(2)	SIGNATURE COM	<u> </u>
SAFETY Accidents: Personal Explain:	Equipment .	Public Liability	Property Damage
MATERIALS Cost Code	Ticket No.	SUBCONTRACTORS  COMPANY  1 BETCH- 9  2 WCM · 11  40·DAHHEL - 3  4 HEAT/POWER-1  7 STRESSCAN · 4	MURPHY - 1 - Conditions of the second of the
EQUIPMENT RENTAL	DATE IN DATE OUT	SUPPLIER	REMARKS
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1) TALED & BRANKER  a) MAY HAVE TO WORK  NO OVERTIME.  11) 3:50 STATED TO	CASSI CATE	7. GET READY	
MCHOISPELING LOT \$ 157	Frank Poul.	CAMARY - Supermonders	



### TT WII GIT Y TI Company

7951 East Maplewood Avenue, Suite 200, Englewood, Colorado 80111, (303) 770-4300

PROJECT LIESTLINSTER		DAT	E OCTOBER 8, 1984
WEATHER CONDITIONS Temperature: High Precipitation: Inches Cundition: Clear F	Low SS	SIGNATURE BATTA AL	312024
SAFETY Accidents: Personal Explain:	Equipment	Public Liability	Property Damage
MATERIALS Cost Code	Ticket No.	SUBCONTRACTORS  COMPANY  1. WCM-11  20 DONNEL- 2  APTUERA - 2  5 DID - 22  8 ENCH-10  8 STRESSON - 4	MURPHY- O HEAT/AWEV- Z ANDERSON -Z
EQUIPMENT RENTAL	DATE IN DATE OUT	SUPPLIER	REMARKS
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WC34-014	CONTE - Project Monager	CANARY - Supervisional	

PROJECT Watminton K.	-l-	DA	TE October 23 1984
WEATHER CONDITIONS Temperature: High Procipitation: Inches Condition: Clear	Low <u> </u>	SIGNATURE Day1	onet
SAFETY Accidents: Personal	_		Property Damage
Explain:			
MATERIALS		SUBCONTRACTORS	
Cost Code	Ticket No.	1.WCM -4	No. Men
		2. HELM -/	
		A RIVIERA-1	
		BERKH - 4 HAL	Floar
		7. &	75.1
EQUIPMENT RENTAL	DATE IN DATE OUT	SUPPLIER	REMARKS
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CARPENTER CONT	INYE WIATHER	BACLUSHRES.	)
3) Berich worken t	HALP A DAY	MOVING SC	AFFULD THE
GROWNO 15 TO WAT	Yez.		
9) STILL HAVEN'T DOM	E ANY	Size work.	
5) Kerin GRAITED THE	Roof Peirs.		
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		•	
	WHITE - Project Manager	CAMARY - Supermonton	
WCM-015 .			

### TE WILL WINDOWS

7951 East Maplewood Avenue, Suite 200. Englewood, Colorado 80111, (303) 770-4300

### DAILY LOG

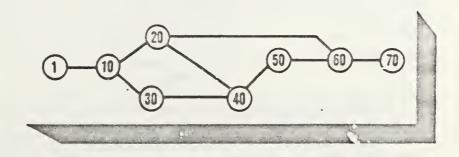
MOJECT Whotmuster	Borl	DATI	octom 29,1984
WEATHER CONDITIONS Temperature: High 6 Precipitation: Inches Condition: Clear 1	_ Fom	SIGNATURE COM A	0.44
SAFETY			
Accidents: Personal	Equipment	Public Liability	Property Camage
MATERIALS		SUBCONTRACTORS	
Cost Code	Ticket No.	Company  1. WCM - 7	No. Men D & D - 20
		20. DANNEL - 3	
		ARIVIERA - 2	Heatleown - 1
		3 HeLM - 4	BRUNDAGE - 1
		7. Derich - 7	AHW- Z Half Da
	······································	*CBC - 6	MARINSTAR - 2
EQUIPMENT RENTAL	DATE IN DATE OUT	SUPPLIER	REMARKS
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I racel to Danie	Heater on O	isling up rest	of items
	WHITE - Project Manager	CARAFY - Superfreenders	

And a stray of the Control of the Co

# APPENDIX C PROJECT MANAGEMENT SOFTWARE UTILIZED

# PMS-III

THE MOST COMPLETE PROJECT MANAGEMENT SYSTEM ...



NORTH AMERICA MICA. INC

11772 Serrente Valley Rd., Suite 109 • San Diego, CA 22121 • (519) 481-6996/Telex \*791257 RAFUCA GD

### THE PROBLEM:

Wisat do you do when . . .?

The president of your company just assigned you the responsibility of managing the development of a new product that requires:

- Market verification
- Design feasibility
- · Reliability certification
- · Production facility design
- Pilot production run
- Conceptual design
- Prototype development
- Test marketing
- Facility construction

And you are expected to present a plan from beginning to end at the Board of Directors meeting in two weeks. Your plan must identify what resources will be needed and when, how much the project will cost, and when each of the major accomplishments will be ready for review. You are to use the available resources that are controlled by ten different department managers, and this project is to be scheduled around the current workload of the various departments. And, by the way, your bonus and next year's salary are dependent upon how quickly and inexpensively you can accomplish this assignment.

How are you going to approach this seemingly impossible task?

### THE SOLUTION:

You need a syntematic method for assembling your project into a dynamic network of interrelated activities. This network should be able to handle the complexities of your project, yet be simple to change. It should be able to present you with the current status of each activity in your project, and it should be able to tell you how each is during against budget.

This systematic method should enable you to prepare the reports that the president wants, and it should allow you to identify what activities will be affected by a slip or a gain in another activity. Your project needs to be under the control of a Project Management System.

## मिह्न गणितको वृद्धि स्कृतिका द्वापादक ग्रिविट (द्वारद्धि गर्द्ध पर्दान पर्वागान

PMS-II is a complete critical path network analyzer that will calculate the early start/finish and late start/finish dates, float time, and critical paths for project networks with up to 2700

You'll find PMS-II as easy to operate as it is profitable to use. The 100 + page user manual activities. comes complete with a tutorial section to guide the first time user through the operation of the system. In just a few minutes you can have PMS-II solving your project problems.

### PEATURES:

- · U.S. and international date formats supported.
- . Schedule based on a 3, 4, 5, 6, or 7 day work week.
- Scheduling around up to 100 heilday or non-work periods of up to 99 days in length.
- Three project management disciplines: 1) actual start/finish, 2) days remaining, and 3) percent complete. Since PMS-II maintains the data required for all three methods, you can switch from one mode to the other on the same project as conditions dictate.
- Optional desired finish elect causes PMS-II also to process your project from desired finish to earliest start calculating "Tree Fleet" for all activities.
- All mandatory and aptional government contract reporting requirements as defined in the Corps of Engineers Project Management specifications ER-1-1-11 and DOD 7000-2, a real plus for those engaged in government contract work!
- Designed by experts in the field of user extented softwere, PMS-II is extremely easy to operate. It is a 'messe-driven' system with extensive editing and error checking features. PMS-II's calculation program even checks your network for logic errors and identifies broken activity chains.
- Speed performing off extendetions on a project network of 1000 ectivities in under 10 minutes. This rapid turn-around time affords you the luxury of playing out various 'what if' scenarios until all
- Easily interfaced to your job cost system or dBASE II (tm) and other programming languages. dates and durations are fully optimized.

North America Mica provides each user with one year of free softwere and menual updates (PMS-II is now in its eighth enhanced release) as well as free phone-in consulting service on any PMS-8 related

PMS-II determines the maximum number of activities per network by looking at the amount of free CAPACITY: memory available. With 64K under the CP/M operating system, PMS-II will handle over 1250 activities. Under MP/M in a 40K user partition, PMS-8 will allow about 700 activities, and under CP/M-86 or PC/MS DOS up to 2780 activities can be processed in 128K, with a her1 disk or XT system.

PPAS-II will manage in member of projects or sub-projects depending on disk capacity. Sub-projects can be automatically linked to provide for an untimited preject stee.

### HARDWARE REQUIREMENTS

- Any microcomputer system with at least 64% of memory, and
- . 80 character by 24 line video display with addressable cursor, and erese to end-of-line, and
- A 132 column printer, character or dot-metrix (10 CPI on 14" paper, 16.7 CPI with 8" paper), and
- 600K of disk storage in 2 drives or a hard disk.

### BOTTWARE REQUIREMENTS

 CP/M (tm) (Ver. 2.2 or loser), MP/M (tm), CT:M-85 (tm), MSDOS (tm), or PCDOS (tm) operating systems. MARK & BY A TRADEMAIN OF ADITION TATE CHIM & MISH AND TRADEMAINS OF DRIEF MESSAGE

Projects Into Profits

3

## With the Most Complete is of Project

### ACTIVITY-ON-ARC DIAGRAM -

- A graphite presentation of the logic of the activity network.
   Dissplays made numbers, description, and duration of sects activity.
   Optionally priests the early start/inish or late start/finish dutes.
   Highlights the Critical Points, In-Process, and completed activities.

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### ACTIVITY REPORT — keystone of the system's reporting capabilities:

- ACTIVITY MELPURIT Reystone of the system's reporting capabilities:

  Allows you is olded primary, accountry, and/or tentory can't from carly start, early finish, less start, this finish, respectability, non-1, can2, fines, job cost fluids, or and mode.

  You can asleed a range of volume or a single volum on any or all of the data fluids to estract any subset of activates from your project.

  The report provision plags breaks and cost pobletal on the major sort fluid at your option.

  You can epidemally supprises the printing of the budgeted and actual definer amenonia.

  Yhis activity statum on of the report date (Can Sant, Must Start, Line, Cracel, Active, Camplete, or Plumed in displayable for each activity.

  All of your piccoling parameters (i.e., burden rate, weredays per week, etc.), holidays, and certifications are recoppied at the end of the report.

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		9 to 100	

### GANTT OR BAR CHART -

- . Shows in graphite form the start and stop data, fleat time, and persons complete status for each activity.
- . Dones the critical activist
- \* Gives you the come does parties and suferties engues as the Artivity Report
- Allows you to define this aposhote you wast for Critical Posts, Activity Time, Plant Time, Lane, and Procest Complete.
- Prints a varifical surfliss line under the report date which phases you what should be complete and what is still should.
- The holidays, non-work puriods, and weekends are bightlighted.
- . You can solest either a daily or weahly print formet (weekly showed



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- Par delense contractors working to DOO reg 7000-2

  Shows value of work budgut vs. accomplished vs. actual cost for each activity.
  Calculates corned value based upon percent complete or days remaining.
  As autotanding management tool that is applicable to any project control situation.

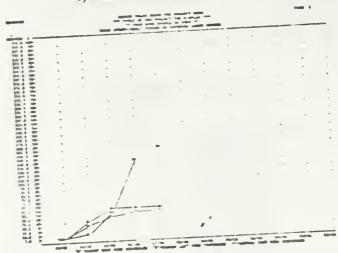
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Value of work accomplished by activity as a function of budgeted amounts, percent complete, and actual.

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2. Budgeted, earned, and actual amount by month for all activities.



3. A graphic presentation of the earned value, the budget, and the actual amounts.

## William of which

- Shows in tehnior and graphic form the tetal coate by smooth in 4 ways: 1) early finish bonis; 2) lete Book basis, 3) everage of 1 and 2 (per Corps of Engineers specification ER 1.1.12 reporting requirements, and 4) octual cost of other sections.
- For activities that upon more than one month, PMS-8 can just all the activity a dollars in the anding seesth or served them over the duration of the activity.

43/97/94

THE STATE OF ACTIVITIES ST STATE

ON TITLE OF THE PROJECT FOR SIGPLET ON

ALLECATIVE STATE & SPORAG DE ACTIVIL LABOR SHEET

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Nov. Do You Have the Resources to Accomplish the Schedule

## न्य अधिर्यालयः विकाद्यकार्योः स्ट्रानिक विकासिक विकासिक विकासिक

### THE PROBLEM:

Your company has successfully used PMS-II to schedule and control many concurrent projects, but your project managers are experiencing unexpected delays and confusion because more than one of them has planned to utilize the same resource at the same time.

Often, critical activities within your project are discussed in detail with the department managers that will be providing the resource(s) required. They may assure you that your project will be "taken care of" only to find out when it is too late that they don't have enough resources to meet the schedule because the resource plans that were submitted for budget approval were in error! They're very sorry, but your project will now be delayed. All remaining activities will need to be renegotiated with all of the other departments and you can expect more of the unexpected.

### THE SOLUTION:

Your company needs to use a systematic method for controlling the allocation of finite resources inst the requirements of many competing projects. Your company needs RMS-II, the Resource Manage ment System for PMS-8

### Por la Ene To resource Conflicts

ICMS-II is a completely integrated resource management system that allows a project manager to define up to 96 september resource conters — people, departments, machine tools, test centers, etc. — each with a snighe capacity is initially, an hourly coat, use a learning rate. These resources can then be ellocated to the activities in your PMS-8 projects. Reports can be generated showing these elloca-Done on either a project or a resource center beats.

RMS-8 is ideal for contractors who have their own crews, for anglescenting or manifectoring firms

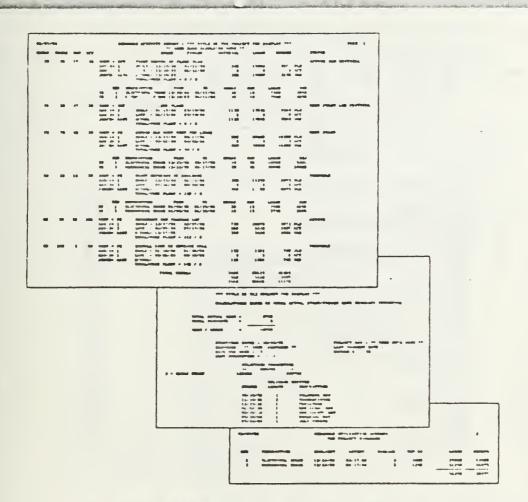
using a metr's type of organization, or in any project situation where conflicts over scarce reservoices can write it makes capacity planning and load leveling easy by providing the resource munagers with quitch visibility of the demands on the resource centers under their control. RMS-II provides.

- . Optimal selection of either the resource conter's burden rate or the burden rate associated with the project (fixed burden contracts).
- Viole a display of all officeations against a resource center that potentially condition with the eco-ity that is being allocated.

  Allocations automatically update the activity's budget for labor and burden.
- Allocations are made in hourd per day and can be budgeted in either total hours or total deliars.



### Allegion ignition, book



### ALLOCATION REPORT -

- Shows all allocations to a given activity within a project from any resource conter.
- Indicates whether each allocation to an activity is within that activity a current scheduled time period.
- . Offers all the Bort and Belact Adducts from PMS it Activity Report.

## Recommer Allocation Regionite and

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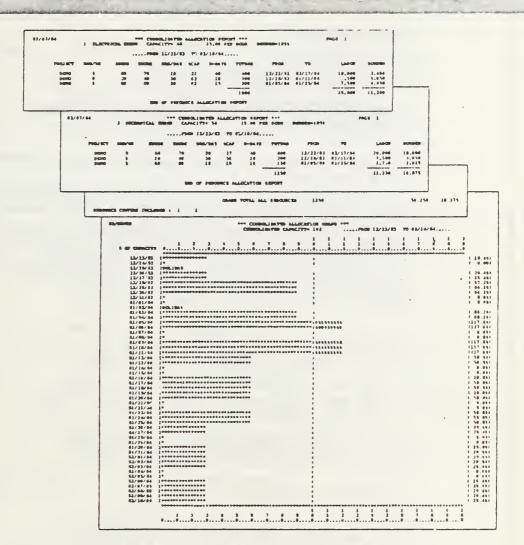
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- Shows sem of all aviocations of a given resource center as a percent of capacity over time.
- Craph shows allocations by data and highlights allocations in excess of 100% of capacity.
- · Dute selectable and single project selectable for partial print.

10

Reproduced from best available cooy.

## Consolidated Allocation Report Ciriple



- Provides allocation to capacity data over time for any combination of 2 to 96 resource centers.
- Allows resource manager to define individuals as resource centers and still extract summary allocation data for the entire group or department.

And you can manage your project's material commitments as well

### THE PROBLEM:

### MEMO

To: PROJECT MANAGER

re: GM TOWER

Will the materials arrive in time for each activity?

Can money be saved by bulk purchases across projects?

- The project schedule has changed what orders need attention?

  What are the details of the large material expenditures for the main steel structure?

  Will material orders allow concrete pouring to be moved back two weeks?

  The vendor is asking for payment did we receive line 12 of P.O. 142-3434A?

  What materials have been allocated for the major electrical work?

- I'd like to see details of how you are minimizing construction loan cash draw.

Call me tomorrow morning, From: A.J.T., Vice President

P.S.: "Genius is not "knowing" the answer to every question, it is knowing "where to find" the answer." (Albert Einstein)

### THE SOLUTION:

CONTRACTOR OF THE PROPERTY OF

MMS-II is a materials management system that gives a project manager control of all major bld Items. As many as 1900 purchase orders can be entered into MMS-il's purchase order data base for as many as 500 (affected wendors. Up to 32,000 line Items of material can be allocated to 'n' activities in 'n' PMS-# projects.

MMS-II works hand-in-hand with PMS-II. Entries to MMS-II automatically update material budget and actual values in PMS-II and are shown on the ACTIVITY REPORT, FUNDING SCHEDULE, and EARNED VALUE AMALYSIS. Schedule changes in PMS-II are matched with scheduled delivery dates

of material orders, and late or excessively early scheduled deliveries are highlighted.

MMS-II has the same easy-to-use techniques for entering and updating information as PMS-II. Only necessary information is requested, and clear editing and error checking messages help you get your data entered correctly the first time.

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### ACTIVITY REPORT WITH MATERIAL ALLOCATIONS -

- Provides the distrals of all med arial allocations for each activity, showing delivery schedule and status.
- Highlights reas where free leaves of service and serv

- pro-grace.
  Includes the same sort and select capabilities as PMS-II and RMS-II.

## A Materials Management System to use with 12018-11-

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### MATERIAL ORDERS DETAIL REPORT -

Shows the detail of each perchase order in the data base, including quantities received against orders.
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### MATERIALS RECEIVED - AUDIT AND CONTROL -

Provides for a eastbaseas swift trail of the quantities and costs of materials received as well as a convenient means of costrolling the authorisation of material expenditures.

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### VENDOR REFERENCE AND ANALYSIS LISTING -

Acts as a control list of acceptable vendors and as an aid to tracking each vendor's perfora

## BPS-II

### THE PROBLEM:

When you first get your FMS-II, and are running three or four projects, sitting at the computer and generating each of the reports you needed is not much of a chore — in fact, it is actually a lot of fun. But after you have several projects on your system, and the novelty of watching the programs go through their paces has worn off, tending the machine while it generates the many weekly reports you require can become an expensive and tiresome task.

### THE SOLUTION:

BPS-II is a batch processing system, which allows you to:

- 1) define the projects you are currently managing,
- 2) calculate and generate activity reports, GANTT charts, and edit listings, and
- 3) select options for these calculations and reports.

Then, with a single command from you. BPS-II will calculate and report against any number of projects with as many different options as your current PMS-II system, all from your pre-defined files, completely unattended by you.

If you will find yourself running the same reports against the same projects day after day or week after week, **BPS-11** can result in a considerable savings in time, money, boredom, and aggravation.

BPS-II has been designed to provide you with the greatest flexibility possible by allowing you to set up multiple independent files for:

- 1) projects to be processed,
- 2) reports to be generated, and
- 3) the sort, select, and format options to be used with the reports.

Then, any set of projects can be run against any set of reports using any set of options!

let BPS-II do it for you

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## Maximum Rojen Control on a Vitero Bucget

Pricing:	Full System	Demo	Upgraded Demo
- 1) PMS-II	\$1295.00	\$50.00	\$1245.00
2) PMS-II	\$ 995.00	\$50.00	\$ 945.00
3) MMS-II	\$ 995.00	\$50.00	\$ 945.00
4) BPS-II	<b>\$ 495.00</b>	(California social	ante ninna add 6% Salas Tan 1

Discount Policy:

30% educational discount for recognized institutions. Demo system price applied toward full system price.

**Payment Terms:** 

Prepay or C.O.D. Next day air available via UPS Red Label (add \$20.00 per PMS-II system).

Delivery:

All systems shipped within 24 hours ARO, UPS Blue Label (second day air).

Freight

N/C in U.S.A.

## About the Demo Systems

The demo systems come with full user documentation including tutorial and ALL the features of the full system except those which allow you to create or add to a project network. With the DEMO network that is included on your disk, you can explore every feature of PMS-II, RMS-II, or MMS-II, on your own machine, at your leisure. When you decide to purchase a full system, just return your demo disk(s) for an upgrade(s), and you will receive \$50 credit for each upgraded demo.

### ORDER FORM

Please send one RRS-II demonstration system and user manned (850.00 — applicable tow rds the price of the full system) (requires PMS-II)   Please send one RRS-II demonstration system and user meased (850.00 — applicable towards the price of the full system) (requires PMS-II)   Please send full PMS-II system (81295.00)   Please send full RMS-II system (8995.00) (requires PMS-II)   Please send full BMS-II system (8995.00) (requires PMS-II)   Please send full BPS-II system (8495.00) (requires PMS-II)   Ordered by (print):   Title:		850.00 — applicable tows: do the price of the full system)
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1777 Sorrento Valley Rd., Suite 188

7 (619) 461 5498 (CIC 1701727 VAMIS

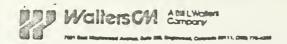
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Keeping you on
The Critical Path . . .



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11772 Sormate Valley Rd., Suite 100 . San Diego, CA 92121 . (619) 481-5998/Telex \*701257 NAMICA UD

APPENDIX D
SUBCONTRACT BACKCHARGE



### SUBCONTRACT BACKCHARGE

SUBCONTRACTOR:	Date 11-1-84 Pro	ject Hyland Office Park
Company	Subcontract # 3710-	2505
	Backcharge Cost Code	3710-2510
	Notification Date 8-	15-84
Under the terms of the subcontract agreement, ref following work:	eranced above, Walter CM has exect	aed its right and completed the
Construction of three (3) 10-ft. Type	R inlets and two (2) 5-ft.	Type R inlets in the
Private Road, excluding manhole rings	Ladder rungs and grates si	upplied by Subcontractor.
Ly mutual agreement. Par MCM letter	dated 8-15-84, mylmm back	charge total of 5 x \$2,016.00
= \$10,080,00 is applicable, as actual	costs exceeded that maximum	n. (MCM Cost Distribution
summaries, material/equipment invoice	s, and Payroll Distribution	sheets are attached hereto.)
Per Paragraphs 19, 21, & 24 of the agreement, your reimbursement of our costs.	next subcontract payment will be cre	idited the following amount for
Vendor	Invoice No./WCM Labor	Cost
WCM labor (see attached)	8/19. 8/26. 9/2. 9/9. 9/16	\$10,446,69
Misc. vendors (see attached)	Materials & equipment	2,722,59
ACTUAL COSTS S	UBTOTAL	\$13,169.28
Minimum Allowed minus Actual Costs =	\$10.080.00 - \$13.169.28	(3,089,28)
	Subtotal	\$10,080.00
•	Overhead (_0_%)	-0-
	TOTAL .	\$10,030.00
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By to trad Williams		
David M. Metcalf/Project Manager	,`	

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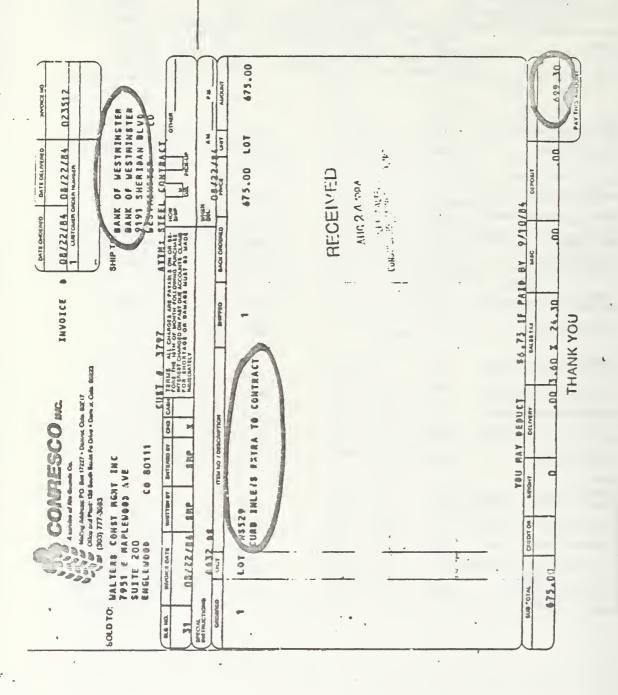
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2744 CHIEFER BELCHE S				44.00			17.00		44 44
-	1.000000	(.0)	4.69	64.00		66.00	40.00	19.89	85.00
7500 SALLECCED, JOHN S	LADINE	2.00		18.60			13.59	49.00	
		7.00	4.00	Z.98		4.9	44.00	13.39	38.31
TEES TOURS ROBERT S	Lecture	4,00		41,00			. 12.39	40.00	
40 A A A A A A A A A A A A A A A A A A A		4.00	4, 86		•	41.00	en 40	12.39	33.36
STAL FOR COME 1479		6.00	40.00	\$7.00		400 30	43.50	40.40	400 44
	-	(, ())	12.00	93.00		152.00		45, 50	197.64
2229 2452 Calgartt Heazh Mhaek	1 (0)	15.00		219.40			63.12	•	
aras cacqueri nevas annes	Comment	10.00	16.00	210.40		219.49	64.16	- 63.12	273.32
OF SIL FIRE COPE 2229		14.00	10.00	219.40		614.40	43,12	98.12	6/8.30
NAME AND COLUMN		10.00	16,60	210.00		110.43	99.15	63.12	773.32
			10,00			210.40		99.14	27 0.44
2303 2944 CORDENS HELCHER 8	LAGGER	0.00		92.00			25.00		
		4.55	8.00	~		20,00	50.70	25.49	114,40
7300 SELL CONTS. JOHES B	1.0000072	30.00	0.00	279.00			81.00	5-0, 70	114.44
			29.00			279.00	*****	81.00	231 . 62
NAME OF TAXABLE PARTY	1.000002	4.00		23.00			11.49	*****	
THE PERSON NAMED IN		1.00	4.00			23,00	11.40	11.49	97.40
1225 STREE BOREST E	Leanne	91.00		431.00			123.29		
		71.00	41.00			421.00		129.29	201, 30
other test come scots		\$6.00	****	847.00			259.19		
			85.00	V		847.88		234.10	1,184.10
2319									•
FILE STATE STATES	CHIPTON CO-INC	21.00		434.04			120.21		
			24.00			434, 84		130.21	364.23
POLO BESIA FEELEY JOHN		22.00		618.72			189.42		
			22.00			618.72		180.42	094.34
7964 CEREZES ST.COM S	LAGREE	16.00		176.00			62.79		
	904	1.99	10.00	73.00		207.00		62.79	271.78
T MINE MOTELETER AND	CHIPCHEN - KI	27.29		673.19			293, 46		
1			37.53			673.19		293,45	(61.63
FFE FEE COME ZEE		107.23		1,705.95			301.77		- K 1 1 1 1 1 1
		menty, 66	111.59	13.60		, 929, 95		PR . PP	2, 271.74



Arreda Mani 1200 m. 200 Plant Arreda Mani 1200 m. 200 Brighton Rd  Other 176 10 m. 5 9 Con. 19 Owner 1/2 m. 11735 Brighton Rd  Other 176 10 m. 5 9 Con. 19 Owner 1/2 m. 1755 Brighton Rd  Other 176 10 m. 6 9 m. 6 9 9 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	AM CHIPAINALENT (ES)  POZZAJIH 372, 344 LARY  CALCANA CHICANO  USE QUITER PANNO  FLITWORK PROOF	SERVCE CHARGE: LESS TANA 4 CU 708  From Inva Ton 100 PER HOLD BE CHARGE OF FOR MIN 10F  ANY WATER ADDREST THE WHITE WILTER AT LETT  ANY WATER ADDREST THE WHITE WILTER AT LETT  ANY WATER ADDREST THE WHITE WATER AT LETT  ANY WATER ADDREST THE WHITE WATER AT LETT  ANY WATER ADDREST THE WATER AT LETT  THE TONE  THE TON	H
WF 370 - 2500 is the consum analysis argains Rd.  1135 Brighton Rd.  1135 Brighton Rd.  1135 Brighton Rd.  1100 Day 20 is EL	F AM ENTRAINMENT NO POZZEJTH: 522. 344 EARLY CALCUMA CALONDE THE CAME CATTER PAYING COTINGS: 3.	THE PLANT BY LAW BY THE WALE BY CHARGE OF AT THE LESS THAN 4 CUT YOU.  THE PLANT SHE WAT THE WALE BY CHARGE OF AT THE LAW TAKE THE WALE PER MAN 1 CHARGE OF AT THE STATE AND THE WALE BY AND T	Further Union  Further Col Day  OD DESCRIPTION OF A  A BR REPORTER FOR DAY  A BR REPORTER FOR THE FOR

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Suburban Reddi Mix Come to some Proces 21-10720	CONCRETE  TYPE 2 1/2 PM	AM ENTRAINMENT VES NO POZZUTH 322 344 EARY	CALCIOLI CHLORUCE  USE CURB GUTTER PAVINC COTHIGS WALLS OF FLATWORK FLOOR  THAT SLUMP  AND MAY SLUMP  FOR LANG GROSSES	A P P	THE MIX WALEA OODS ONS ONS ONS ONS ONS ONS ONS ONS ONS ON	SUMES NO RESPONS FERTILINE IS YOUGHS THE YOU WILL BE R	FRANCE CHANGE AT THE RATE OF 2% PER WOUTH LAPA 2% WILL LE CHANGE AT LACCOUNTS NOT PAID WITH 10 DAYS FROM DATE OF PAIGLASS.  Z 6722 Sugnature
ghton Rd.  Arrada  S400 Fenton  Crocking  Date  Date  Lean  Accepted  Accept	35	AM ENTIN	CALCUIM CHI. USE CUPR. G. FLATVO MAX SLUMP. PUMP LIX	SENOCE CUARDE.  Serior Into to Wall Union for Long Ball Union for	ON THE ACK MORE DE CONTROL OF THE ACK MORE DESCRIPTION TO	Substitute REGISTER OF SECOND	France Change at the art accounts not page 2 6722
3 /	PNCE		19	0 tare	TAX TAX	COUNTY TAX BUB TOTAL	WAITING TIME TOTAL CHANGE
Dry Mar Suburban Redlli Mix Co. Drong Co. Dry Co. Co. Co. Co. Co. Co. Co. Co. Co. Co.	CHINDRAN CONCASS	AN ENTRAINMENT NO NO NO NO NO NO NO NO NO NO NO NO NO	CALCRA OR ONT OF PAYING OOTHIGS, WALLS TO THE BLANDER, FLOOR OF PAYING WALLS TO THE BLANDER OF THE PAYING ON TO THE PAYING ON THE PAYING ON TO THE PAYING ON	The Character of the Wall of Character of the Character o	WATER ADDRESS OF THE SET IN WATER IN WATER IN WATER OF SHORE OF THE SET IN WATER ON YOUR ON YOUR PRINTS OF THE SET IN WATER ON YOUR ON YOUR PRINTS OF THE SET IN WATER ON YOUR ATER ON YOUR ON	AND THE CONTROL OF THE TOTAL OF THE CONTROL OF THE	A TROOF THE PER MONTH (APP DAY) WILL BE ON THE PER PER PER DATE OF PURCHASE TO THE PER PER PER PER PER PER PER PER PER PE

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Brighton 11755 Brighton Rd.

Suburban Reddi Mix Co. Pont

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BOR, DCT 1, 1994, 3:64 FD FILE COME - 1 PRESENT STOT 67021 8 BELLING CHEST. BERNESSEN -UP-PROT 2 9/21/04 GZ3, /LZ33 2710 27LES STILL PLEE More pressure. 01 0000000000000000 List, 012000 902.25 7555-9107 3030017 1230 99.68 PL329-91 98 3913012 7.04 PER CESE - 1250 - -9194.46 (1) · · · · · · · · · · · · · · · · L18, (1970) 1479 6217.23 F7012-9137 3090912 1479 FRE2-0128 391 401 2 327.21 TERM FEE CHEE - 1676 -\$305, 39 83 A. C. SHORTMAN, THE. COMM 875.00 P349-01 43 SESSON P 7970L FER COST - 1949 -\$73.65 2233 61 . 2000000000000 Ltd. 090230 2164.63 PRINT - 10 55 2330017 2213 947.25 PPH-H35 201 601 P TOTAL FOR COME - 2218 -1295.25 2279 1,03,010101 FEER-6129 SPERMIT 1773 86 \*\*\*\*\* C3, 32999904 6119.65 F202-0140 391 001 7 2029 \*\*\*\*\*\*\* LES. 992394 1254.01 FE94-0167 300301 P 2223 604.62 FR04-0148 501 001 P PASSAL PRE COSE - 2229 -6001.66 2365 .............. LEE, 070234 p451.25 FRSA -9157 500001P 61 2389 97.33.33 \*\*\*\*\*\*\*\*\*\*\* (3.7290204 たい 大郎 301 0019 \*\*\*\*\*\*\*\*\*\* 2305 182, 899904 6754.48 PRE2-0141 330001P 7300 \*\*\*\*\*\*\*\*\*\* 300 000 P 66 CO. TOTAL 8029.34 PS20-0142 \*\*\*\*\*\*\*\*\*\*\* 2208 LID. 871 604 C185 123 FRES-4473 300001 P \*\*\*\*\*\*\*\*\*\* C3.3091 609 8113.76 F333-0174 SHOOLP CONTRACT PLENETER CO W 55790.00 FUS1 -0181 3730MP STATE. STREETS L. PLESSERS CO. 400000 64 P393-097 SECTION P 3.00 TOTAL PIP CHEE - 2346 -0100500.09 المعراد المواور 2210 9904-01:29 200001P 12472.42 201 601 7 \*\*\*\*\*\*\*\*\*\* 2219 60 63.1370234 \$741.73 F201-0144 2310 \*\*\*\*\*\*\*\*\*\*\* LAS. 070104 91408.31 F802-45-45 383031P FREE-OLOT SELECTS 2314 \*\*\*\*\*\*\*\*\*\* CB.2019104 \$2009.49 \*\*\*\*\*\*\*\*\*

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FILE COST	- J FORM	et mit		FIRATO EST	et / ce		- Time -			3P401 8
MALTERS CO	157. MM	व्यक्ता न	19-		PREI	3				1/21/24
POLICE III.	COURT IES.	FT 1	M.	CERT / CLEEN	SAT. T				SUBERT TO.	SCH. /LENS SCCT. INL
****	1000		2 .	•••••••	••••		••••••	• • • • • • •		
2710 0	RASS OT		)	(CZERTENIED)						1
19		A Private	-	CONTROL CONTR. 4004 04					5000 mm	
1	2230		03-		9737 9737	7 0	MHOT WEATE	\$133-99 \$113.39		- COCCONP
1	2010		92	SECURISE STATE OF CA.	अवा	6	OF STATEME	14T) 1217.35	7363-0133	3025017 5025817
8	2318		22	SHEARING REAL ELE CO.	अवा	,		\$176.77	P305-0133	3029017
	1214_		932	- THE REAL PORCE.	- 3181			-M25-23-	NOS-0140-	
1	2210		82	THE A PROPER SERVED INC.	7436			943.41	P304-9164	3023017
	2310		84	CCS REPRUI	39990			610.25	P304-0045	394001 P
	3314		da .	CC3 SEPRIF	20148			812.95	7309-6047	394091 P
2.	3010				15 15			The state of the s		
1	All Control			POPUL PER COMP	314 -			17H6.74 -	<del>&gt;1</del> 9,124.4	3-
	2313		62	AND DESPUTED IN	1992			8647.00	P303-63-17	303001 P
	2319		82	as Plating, De	1092			6294,00	P365-6248	303081P
				HOME PUR CHER - 2	315 -			1991.19		
	2565		63	EDUCATION CHARLE & CONVEY, CO	1			916122.48	7304-0045	383001P
	2500		42	THE STR CONTRACT STREETS C	19218			993.06	P204-0172	363001P
				TOTAL FIRE COME - 2	145 -			916212.40		
	2629		95	THE STR COLUMN SHEETS C	19115			970.00	P399-0174	383001P
				TOTAL PRE CESE - 2	120 -			999.69		
	2525		63	AND ADDRESS OF THE PARTY OF THE	1072			9423 , 69	PURS-RENS	363601 P
	24.23		62	ZIS 284 CHICKITE SHEETS C	10000			9160.09	P394-8171	2628817
	2523		0	ZES ZOS CENCHETE SMEZES C	18942			9039.00	PC84-9173	363801P
				TOTAL FOR COME - Z	<b>23</b> •			81-901.30		
	2723		65	•••••	LAG. 95	19701		9210.40	FR02-0145	390901 P
	2723		91	***********	CD. 101	1704		662.12	F002-0146	301 631 P
	2723	1.5	C1 .	an encount, es	1072			9984.00	P300-02%	3630017
	•			THIRD PER COME - 2	723 -			91227.33		
	2770		88		128.91	13234		91-67 . 60	F083-0139	3000017
	2730		OR .		(3, 29)			622.10	F003-4190	221 001 P
	2730		œ	REFERENCE ENTRE ENT CO.	2721			01295.71	P309-0124	382901 P
	2730		et	DESIGNATION AT SECULAR CO.	8787			1221.73	P363-0123	3020017
	2729		et	SERVICE STATE ALL CO.	61.61			9101, 97	P269-9134	322901 P
	2739		GE .	CONTRACTOR OF THE CO.	STITT			01067.73	P383-0136	302304 P
	ग्रन		92	STERROOF SELECT CO.	क्षाचा ।			9047.12	P386-61 41	362981 P
	2739		62	COMMENT NAME (CA CO.	5737			B1 337 , 32	9000-01 <b>02</b>	3029017
	5738		ing	COURT OF THE STATE OF	Star?			告:34.5	P200-0164	3020017
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PRIST 27

PT9723 9/82/94

OST COOK			1 2		11 9 3			
THE NO. CHELOFIE PANE	CHAT EX.	SECTION SECTION	-retal-	STEATH MARKET	*TOTAL*	PROJECT	-10TAL-	AND BLEEZEN
1930								
22792 COLUMN RETURN NORTH	LABORER	16.00		210.40		62.12		
ISTAL FOR COME 1608		16.00	16.00	210.40	219.46	63.12	63.12	273.32
			16.00	••••	219.40		63.12	273.52
2219								
27960 CONSIGNA MELCHAR &	LABOUR	8.00	8.00	89.09	85.00	25.46	25.40	114 40
BOGON HOUR EXHAUS STERART	LOCKER	8.00	4.00	76.00	90.V4	22.39	₹9.90	114,40
TOTAL FER COME 2215		16.80	8.00	164.00	76.00	49.20	. 22.57	98.98
aim ton come etti		10.00	16.00	·	164,98	47.48	47.29	213.29
ক্ল								
23948 CORRECTO DELCHOR S	LANGEZE	8.00		85.00		26.46		
77500 STALLECCRES, JAMES B	LASERER	8.00	8.00	72.00	88.09	21.60	26.40	114,48
			8.00		72.00		21.60	73.60
1944 HORD ECHNIS STERNIT	FIRST	8.00	8.00	76.00	76.00	22.30	22.80	70.30
17225 YOUNG ROBERT E	LABORER	21.00		215.25		64.50		
ISTAL FOR COME 2005		45,00	21.99	<b>9.</b> 5	213.23	125.29	64.38	279.83
			43.09		471.23		123.30	306.63
2318	-							400
6325 MLDINE JOHNSON	CONTENTED - NE	40.00		723.40		217.62		***
MOS SHOWS PETILIP JOES		32.00	40.00	618.72	723.40	185,62	217.32	940.42
	LACOCCE		22.00		618.72		185.62	804.34
CASE CATEGORY MAKEN	LIMITELE	14.00	16.00	218.46	210.40	63.12	63.12	273.32
THE CHARGE BELCHER S	LAGREER	14.00	44.00	176.00	194 00	\$2.00	-	900.00
SAM STRELETON JOHN S	CHAPTER TEXT	40.00	16.00	723.40	176.08	217.62	32.00	228.00
			40.00		723.40		217.02	940.42
723 FRANK ROBUST E	LANGUER	2.00	2.00	20.00	29.50	6.1\$	6.13	26.65
DTEL FOR COME 2710		146.00		1,07.9		741.73	•	A STATE OF THE PARTY OF THE PAR
STOL THE PROJECT STIE		222.00	146.00	1,290.07	2,02.02	709.43	741.73	3,714.15
			223.00	.,	3,290.07		107.43	4,237.50

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OP NO. COPLOYEE NAME	CREFT SCHOOL	STEELES STEELES	-101#L*	DVERTIRE	TAXOULE NON-TAXABLE	-TOTAL-	PROJECT	elorat.+	AND BURGER
7225 YOUNG ROBERT II	LAGGREER	. 30	.50	5.13		5.13	1.54	1.54	6.6
OTAL FOR CORE 27.45		53, 60		737.92		3.14	227, 23	1,54	0.00
oring ross coops a new	-		34,00	25.34		764.40	627.00	2279.33	993.83
2319									100
1725 ALEBON JOHNSON	CHIPTITIO-ILL	24.00		434.04			139.21		
			24.00			434,04		139, 21	344.2
HOW MINER PRILLIP JOHN	CHIPTUTE THE	16.00		309.34			92.81		
		** **	16.00	~~ ~~		389.36		92.81	402,1
1955 CHEMILL NEADS NOMES	Liberta	16.00		219.40			63.12		
THE CHINESE STLESS S	Lancase	9.00	16.00	99,06		219.40	26.40	63.12	273.5
· Concession accounts	CHIPMEN	V. 00	0.50	94.94		88 00	20.40	26.40	114.4
SOME STREET, STREET SAME S	CHIPTENTED-IE	27.30	0.00	533.31		00 00	160.05	40.70	114.7
***************************************		67.00	29.50	******		333.51	100.00	160.00	693.5
TZZS YOUNG BENEET E	LAGRETZ	12.30		123.00			36.90		
			12.00			123.00		34.90	159 %
TTAL FEE COME 2018		105.30		1,699.31			309.49		4
			163,50			1,490.31		509.49	12.207 W
2723									
1275 COT COLUMN NEATS AND ASSESSED.	LASSETZ	16.00		23 9 . 40			43.12		
			16.00			218.40		63.12	273.51
TAL FOL COME 2725		16.00	44.00	210.40		900.40	43.12	43.40	977 44
TAL FOR PROJECT 3710		247.90	15.00	3,796,21		219.40	1, 626, 83	63.12	273.53
THE THE PROJECT STIP		247.70 mm1.00	240,00	26.36		3,422.77	1,928.83	1.826.63	9, 949, 64

PERMIT ELECTRICAL ESTABLISHMENT PORT 22

FR9293

		1 1	TELLE TORNELL	11101		CSSFT	TOTAL LASES
THE COURT THE PARTY OF THE PART	\$10272E	office.	Series and the	LE OTSTALO	PROJECT	=187@L=	OF BURNEY
1630							
1996 COLONETT NEVER MINES (	.00PER 14.09	16,00	219.99	210.40	63.12	63.12	273.3
FIRE PER CASE 1000	16.98	750.00	218.40		67.12		27 8. 30
		16.00		219.49		43,12	273.3
1250							
HOS SCHOLLES LASEY LINE (	AND 1.09		85.00		23.89		
		0.00		85.00		23.20	111.8
THE FUZ CHIE 1239	0.00		86.00		23.00		
		8.00		65.20	•	23.00	111.00
200							
1966 CHINESO BYLCOME 3 L	ADDEED S. 60		99.00		26.40		
		8.00		88.90		25.49	114.9
300 SULLECCEDA, MARIE B L	101122 14.39	10.00	130.50	170 00	39.13	20.10	9/8 6
NAME AND ADDRESS OF TAXABLE PARTY.	SECURE 14.00	14.39	152.00	130.50	45,68	39.15	169.6
		16.60	142.44	132.00		45.60	197.6
223 YOUNG BUREST E	AGGER				4.61		
		1.00	15.29	19.33	***	4.61	19.99
THE PAR CHIE 2383	35.39 mannes   , j.g	37.30	379.59 12.39	203.00	113.76	113,76	201 .64
			10.00			110.70	
2310							-8,
223 ELEMA PRIMANS C	10 TOTAL ST. 04		396.81		179.04		-
OF MARIE PAIDLEY 3008 C	107ETTED-101 21.00	33.00	44.91	396, 01	147.74	179.04	779.80
ANY DESIGNATION OF THE PARTY OF	manner (0)	23.00	21. 43	492.47	14.71	147.78	609.21
DAS EXPELITES JOHN S C	10 III III II II		579.72		181.39		
	(i), (excess)	33.00	24.33	469.27		151.33	785.83
100 HOUR COMMEN STEEMET L	1.00	0.00	74.00		22.00		
TEL FEE COME STEE	77.00	8.00	1,713.57	76.89	531.16	22.89	10, 20
		99.00	54.90	1,779.53		531.16	2,301.71
						- 1	
1790			<b></b>		40.00		-
400 NICELLEPS LINES LESS L	1.00	4.00	<b>43.00</b>	43.00	12.90	12.90	3.19
THE FAR CHEE 3790	1.00	4.00	G.W	44.00	12.90	14.70	40.70
		4.00		43.00		12.70	39.70
TOL FOR PROJECT 3718	163.39		2,423.47		748.74		
	anamed, 88	166.39	70.36	2,495.83		748.74	3,294.57

-	QUALITY			— 7925 W.	BROOMF LUMBER, HAR 120th	DWARE, PAIN	T, GLASS, S	TEEL Phone 465	-2397
	Silli.	- Hamailta	delat	tina	CM	MFIELD, COL	D. 90020	8-1	711
	4 Yells, Net 20th, Discounts are not although an usual or bid litera; or unless enhances notable of the second and behavior as of the 20th of the mouth the social or and above, account of the 20th of the mouth thousand account of the control of the second of the second of the second or the secon			7105			Owe	GE .	CHEL
	of for Division of the Control of th	gas area by	Q suty	1103	Dean-plies		Total Quantity	Prine	TOTAL
	Counts are an under a count of the most deposit  1000	12	Land	100		2	2.15	12 3	
	20th. Discounts I liems, or under re everable as not of the Zibik of the Count.			Earl	t que.	-			84.
	de la la la la la la la la la la la la la		2	Win	Boul	<u></u>	3	135	75
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	ere Zis 1986, Nos roll charges or bi- soch knosth, and a ruread belance a nosely, account or of the sectors of the		24	1 4 4 4	12 = 3		127	336	30 67
	100		4	1412	11/ #3	; ;	11-4	4.59	27 2/
	OUR CREDIT FOLICY: Terms are ZK 19th, Net 3 ser therefore, will expense, mild charges or bid Accounts are Lilled at the end of sect known, and ending set of ZK per month on only unseed belience as billing will be sessed Additionably, account on while the unpead belience is cheesed up. If this fuzzionel by the stoomed to the history of the sessed and the sessed the second to the		10	201	A114	- 1	-,		
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	0 3 3 3 3							·	
	DURICATION AND AND AND AND AND AND AND AND AND AN	Reserved By	1	1.0	tow	1	SALES TAX		3617
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CCS SUPPLY, INC.

INVOICE Nº 58101

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5150 FOX STREET DENVER, COLORADO 80216 (303) 2961-0150 RECEIVE

SEP 10 784

DATE 8/20/84

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Walters CM 7951 E maplewood, Ave. Suite 200 Englewood, CO 80111 9191 Sheridan

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CCS SUPPLY, INC.

5150 FOX STREET DENVER, COLORADO 60216 (303) 295-0150 RECEIVED SEP 1 0 1084

SIFF Water

INVOICE Nº 58188

DATE 8-21-84

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## TOOL & ANCHOR SUPPLY INC.

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\*The Construction Supply Professionals\*
P.O. Box 904 • Aurora, Coloredo 80040 RECEIVED

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# RECEIVED

a 30990 INVOICE

SEP 1 0 1984 SUPPLY, INC.

5150 FOX STREET

BILL L WALTERS

DENVER, COLORADO 80218 CONSTRUCTION MANAGEMENT, INC.

(303) 208-0160

DATE 8-21-84

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Walters C.M. Construction

Sheridan FO\_L

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RECEIVED

INVOICE 1 30988

S150 FOX STREET
DENVER, COLORADO 80218
(303) 285-0150

SEP 1 0 884

BILL WALTERS
CONSTRUCTION WANAGEMENT, INC.

SEP 1 0 1984

DATE 8/20/84

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CCS SUPPLY CO.
DISTRIBUTORS OF CONSTRUCTION MATERIALS
1130 FOX DENYER, COLORADO 98216 TELEPHONE 303-428-9128

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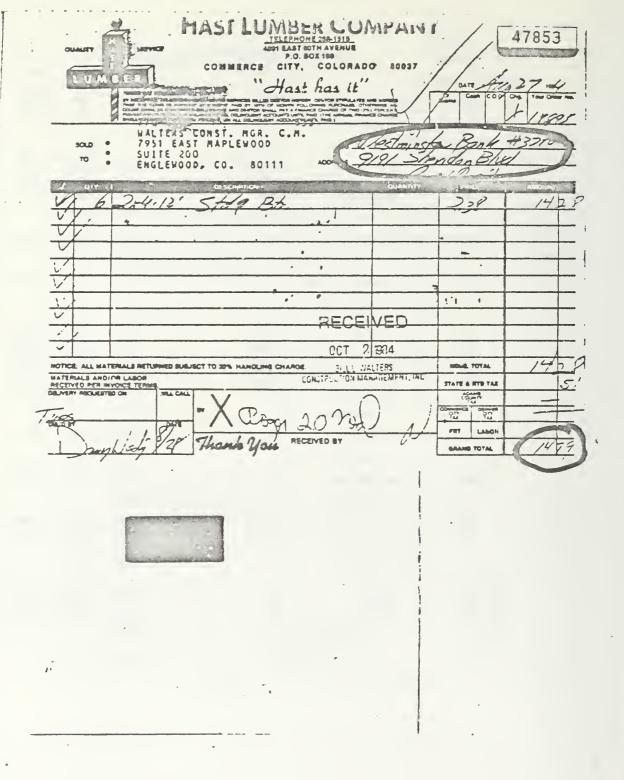
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ALL INSURANCE TO BE PROVIDED AT LESSEE EXPENSE

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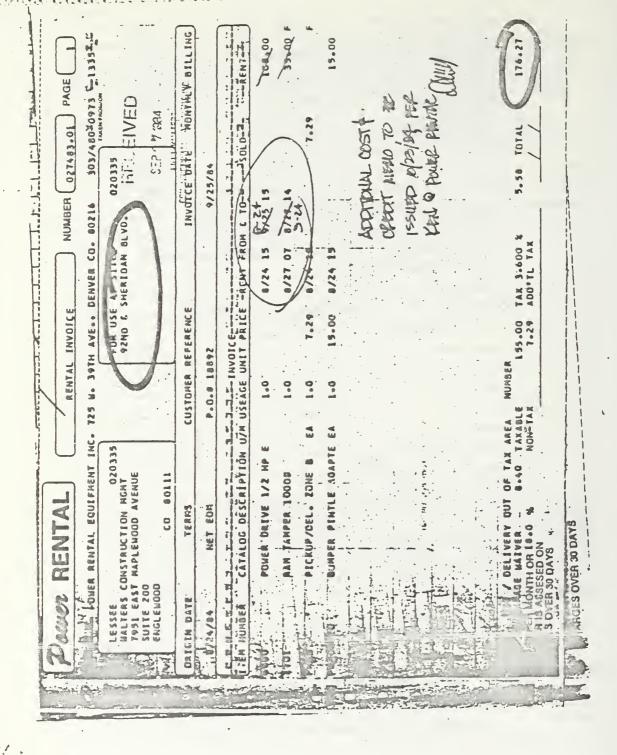
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APPENDIX E
PROBLEMS AND SOLUTIONS

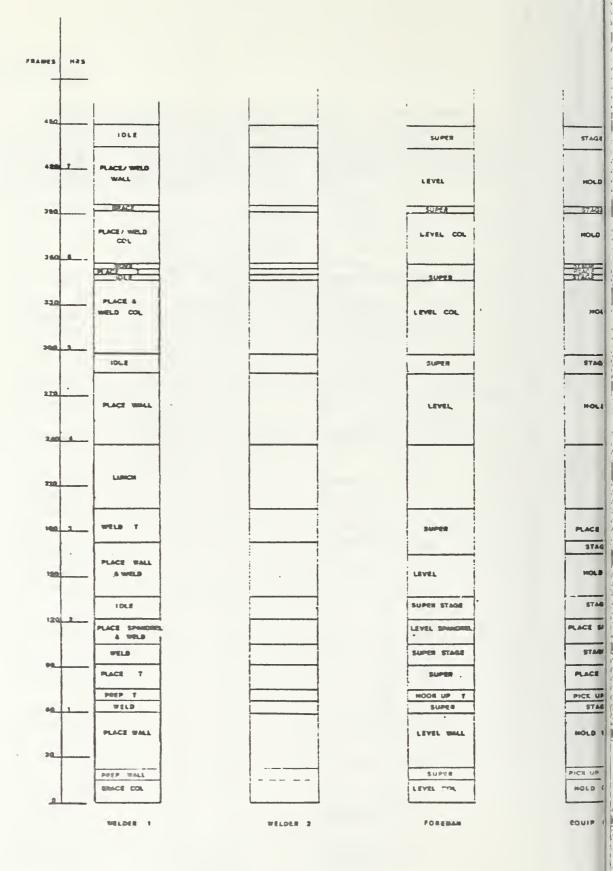
THE RESIDENCE OF THE PROPERTY

#### ASSIGNMENT 1

Analyze and suggest ways to improve the erection process of the precast structure of the Bank of Westminster from the given timelapse film. Set up a crew balance chart for analysis and comparison as shown in Methods Improvement for Construction Managers by Henry W. Parker and Clarkson H. Ogelsby, McGraw Hill Book Co., 1972.

- Given: 1) Welder 1 is dressed in dark pants and dark shirt.
  - 2) Welder 2 is dressed in dark pants and white shirt.
  - 3) Foreman is dressed in dark pants, white shirt, and red hard hat.
  - 4) Equipment Operator is dressed in dark pants, dark shirt, and dark ball cap. (NOTE: Operator does not leave cab of crane.)
  - 5) Each frame was taken every 60 seconds, therefore 1 frame is equal to 1 minute.
  - 6) The 60 second interval scarts at the start of film.
  - 7) The second half of the film was taken at 15 second intervals, therefore 4 frames equals 1 minute.

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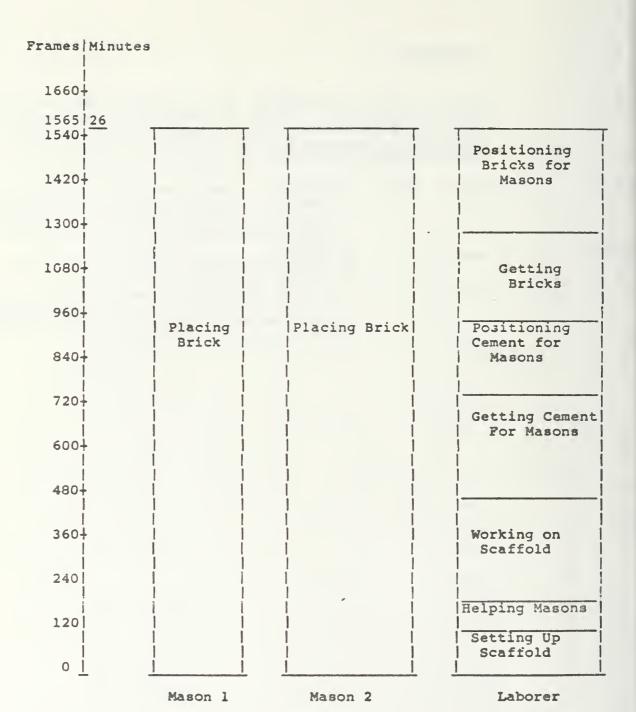
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### ASSIGNMENT 2

Analyze and suggest ways to improve the erection process of the brick veneer of the Bank of Westminster from the given timelapse as shown in <a href="Methods Improvement for Construction Managers">Methods Improvement for Construction Managers</a> by Henry W. Parker and Clarkson H. Ogelsby, McGraw Hill Book Co., 1972.

- Given: 1) Foreman is heavy set with white hard hat dressed in tank jacket and dark pants.
  2) Two bricklayers both dressed in maroon
  - Two bricklayers both dressed in maroon shirts and dark pants with white hard hats.
  - Laborer dressed in gray jacket, dark pants, and red hard hat.
  - 4) Laborer dressed in gray jacket with blue shoulders, dark pants, and white hard hat.
  - 5) Film was at 1 second intervals, therefore 60 frames equals 1 minute.



APPENDIX P

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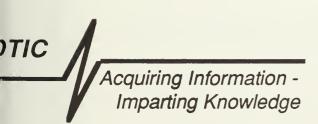
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